



## *Lee County Board Meeting Minutes*

Lee County, Illinois

11/21/2024 6:00 PM CST

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

### I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order November 21, 2024, at 6:02 P.M. at the Old County Courthouse, 3rd Floor Boardroom in Dixon IL.

### II. Pledge of Allegiance:

Chairman Olson led the Pledge of Allegiance.

### III. Invocation - Pastor Steve Young - Greater Life Church Dixon

Pastor Steve Young - Greater Life Church Dixon - let the board in an invocation.

### IV. Roll Call:

Clerk Petersen called the roll. Member physically present were: Chairman Olson, Akre, Bivins, Book, Freil, Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor, Pearson, Schielein, Shippert, Skrogstad, White, Wilson and Zeman. Via Zoom: Huss. Absent: Dallas

### V. Announcements:

Chairman Olson acknowledged Lirim Mimini County Board Member District 2 for his 8 years of service.

#### A. Please mute or turn off cell phones

### VI. Approval of Board Minutes: October 17, 2024 Regular County Board Meeting

There were no revisions to the minutes; stand as read.

### VII. Monthly Resolutions: Joseph Meyer Resolutions - None

### VIII. Zoning and Planning

#### A. Petitions Going To the Zoning Board of Appeals: None

#### B. Petitions Going To the Planning Commission: None

#### C. Petitions Coming From the Zoning Board of Appeals: 2 Petition

1. Resolution for Petition No. 24-P-1631 by Sanjay Desai, who is in process of purchasing a portion of certain real property identified as PIN #11-16-31-100-015.

**Motion to approve Resolution #2024-11-001** Petition No. 24-P-1631 Sanjay Desai purchasing property PIN #11-16-31-100-015. **Moved** by Mr. Freil. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

2. Resolution for Petition No. 24-P-1633 by Anthony and Lisa Winstead as owners of real property identified as PIN #12-14-17-300-001.

**Motion to approve Resolution #2024-11-002** Petition No. 24-P-1633 Winstead owner PIN #12-14-17-300-001. **Moved** by Mr. Bivins. **Second** by Mr. Skrogstad. **Motion carried** unanimously by voice vote.

D. Petitions Coming From the Planning Commission: None

IX. Administrator Monthly Update and Board Member Comments

Administrator Englund spoke about the efficiency of the county board this past year. Update on the Broadband Project. Mr. Kitson made the suggestion that the county board only gets paid one Per Diem this evening. Chairman Olson made a comment about his appreciation for all the county board members and their service in the last 2 years.

X. Public Comments:

Adam Czmanske and Amery Williams gave a brief summary of GX Solar Company.

XI. County Organization Presentations/Updates:

A. Karla Belzar - University of Illinois County Extension Director - Report and Updates

Karla Belzar Extension Director from University of Illinois Extension gave an update. Highlights:

- Overhaul of the 10 year strategic plan
- Youth Development and Programs
- Cultural Leadership Program with Sauk Valley College
- Health Rocks Program
- Pathway Program
- Art Exhibit at Next Picture Show
- Kids in the Kitchen
- Federation Club
- Master Gardner's Club
- National 4-H Week
- Walk for Hunger Effort
- Great Apple Crunch
- Community Education Events
- Mental Health Trainings

Ms. Shippert asked about Family Support Groups and Mr. Mimini asked about the organization getting out to the smaller towns in Lee County.

XII. Reports of Standing Committees:

A. County Services Committee: Jack Skrogstad, Chair

Mr. Skrogstad gave his report.

B. Public Safety and Court Services Committee: Mike Koppien, Chair

Mr. Koppien gave his report. Discussion: Flock Safety System and its effectiveness. Ms. Shippert talked of her concerns with this system. Mr. Skrogstad gave a detailed report about this system and how it works. Discussion was also on when it was implemented and if there was a vote on

this, it was confirmed that it was purchased with grant money and was put forth by our Elected Official the Lee County Sheriff. Mr. Schielein stated he had concerns with this system and after hearing several reports in the past months he is now totally on board.

C. Facilities and Maintenance Committee: Tom Wilson, Chair

Mr. Wilson gave his report.

D. Claims Committee: Mike Zeman, Chair

Mr. Zeman gave his report. Total of 122 Claims were submitted and approved.

E. Finance Committee: Jim Schielein, Chair

Mr. Schielein gave his report. Lee County Treasurer Rudolphi spoke about the 2024 tax year collection.

F. Executive Committee: Bob Olson, Chair

Chairman Olson stated minutes are in the agenda packet.

XIII. Reports of Other Committees or Appointments

A. Board of Health: Katie White, Liaison

Ms. White gave her report.

B. 911 Board: Keane Hudson, Liaison

Mr. Hudson gave his report.

C. Tri-County Opportunities Council: Reed Akre, Liaison

Mr. Akre gave his report.

D. Blackhawk Hills Regional Council/Lee-Ogle Enterprise Zone: Angie Shippert, Liaison

Ms. Shippert gave her report.

E. Lee County Industrial Development Association (LCIDA): Reed Akre, Liaison

Mr. Akre had no report.

F. Counties of Illinois Risk Management (CIRMA): Mike Zeman

Mr. Zeman gave his report.

G. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison

Mr. Kitson gave his report.

H. Illinois Association of County Board Members (IACBM): Mike Koppien

Mr. Koppien gave his report.

XIV. Unfinished Business:

A. Ordinance: Lee County Health Department Food Ordinance (held over from October)

**Motion to approve Ordinance #2024-11-003** Lee County Health Department Code Revisions to Title 4 (Public Health & Safety) and Title 8 (Water & Sewer). **Moved** by Ms. Naylor. **Second** by Ms. White. **Motion carried** by voice vote.

B. Ordinance: 2024 (FY25) Levy (held over from October)

**Ms. Shippert motioned to suspend the rules** to discuss potential changes to the levy. **Motion** to suspend by Ms. Shippert. **Second** by Mr. Skrogstad. Chairman Olson explained there needs to be a majority by roll call to suspend the rules. Discussion: Ms. Shippert made comments about how to capture the new business and the tax rate without capturing the additional funds. Mr. Schielein spoke about the budget process starting in the month of June and going until the month of October. Mr. Rudolphi spoke about PTAX and PTELL and his thoughts on cutting the levy and the budget.

**Roll call vote is called to suspend the rules:**

**YES:** Book, Gascoigne, Huss, Mimini, Pearson and Shippert

**NO:** Wilson, Zeman, Akre, Bivins, Freil, Hudson, Kitson, Koppien, Naylor, Schielein, Skrogstad, White and Olson

**ABSENT:** Dallas

**Motion Failed**

**Motion to approve Ordinance #2024-11-004 2024 (FY25) Levy.** **Moved** by Ms. Naylor. **Second** by Mr. Wilson. Discussion: Mr. Bivins stated his support for the levy and budget. Ms. Shippert made comments against passing this levy. Chairman Olson made the statement that the county needs to pass a balanced budget.

**Roll Call vote is called**

**YES:** Zeman, Akre, Bivins, Book, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Schielein, Skrogstad, White, Wilson and Olson.

**NO:** Shippert

**ABSENT:** Dallas

**Motion carried by roll call vote.**

C. Ordinance: FY 2025 Budget (held over from October)

**Motion to approve Ordinance #2024-11-005** FY 2025 Budget. **Moved** by Mr. Kitson. **Second** by Mr. Wilson.

**Roll call vote is called:**

**YES:** Akre, Bivins, Book, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Schielein, Skrogstad, White, Wilson, Zeman and Olson.

**NO:** Shippert

**ABSENT:** Dallas

**Motion carried by roll call vote.**

XV. New Business:

A. Resolution: Authorizing Appellate Prosecutor Services

**Motion to approve Resolution #2024-11-006** Authorizing Appellate Prosecutor Services. **Moved** by Mr. Hudson. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.

B. Resolution: IEMMAS Authorizing Membership in Mutual Aid System Response

**Motion to approve Resolution #2024-11-007** IEMMAS Authorizing Membership in Mutual Aid System Response. **Moved** by Mr. Freil. **Second** by Mr. Koppien. **Motion carried** by voice vote.

C. Resolution: Prayer at Public Meetings with Invocation Policy

**Motion to approve Resolution #2024-11-008** Prayer at Public Meetings with Invocation Policy. **Moved** by Mr. Freil. **Second** by Mr. Wilson. Discussion: Ms. Shippert asked the question about the meaning behind the policy. Administrator Englund stated the county had a complaint from UCCI referencing if the county is following the guidelines set forth for the invocations from the United States Government. County then set forth the resolution as well as a policy to meet those guidelines by the Supreme Court. **Motion carried** by voice vote.

D. Resolution: County Board Schedule of Regular Meeting Dates - Fiscal Year 2025

**Motion to approve Resolution #2024-11-009** County Board Schedule of Regular Meeting Dates - Fiscal Year 2025. **Moved** by Ms. Naylor. **Second** by Mr. Wilson. **Motion carried** unanimously by voice vote.

E. Resolution: Zoning Board of Appeals Meeting Dates - Fiscal Year 2025

**Motion to approve Resolution #2024-11-010** Zoning Board of Appeals Meeting Dates - Fiscal Year 2025. **Moved** by Mr. Kitson. **Second** by Mr. Hudson. **Motion carried** unanimously by voice vote.

F. Resolution: Regional Planning Commission Meeting Dates - Fiscal Year 2025

**Motion to approve Resolution #2024-11-011** Regional Planning Commission Meeting Dates - Fiscal Year 2025. **Moved** by Mr. Freil. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.

G. BAR Form Budget Adjustment for U of I Extension

**Motion to approve** the additional funding of \$10,000 to U of I Extension from the Capital Fund. **Moved** by Ms. Naylor. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

H. Lee County, Illinois & Maples Road Solar 1, LLC Solar Farm Road Use Agreement

**Motion to approve Resolution #2024-11-012** Lee County, Illinois & Maples Road Solar 1, LLC Solar Farm Road Use Agreement. **Moved** by Mr. Akre. **Second** by Mr. Gascoigne. **Motion carried** by voice vote.

XVI. Appointments:

A. Resolution: Reappointment Dave Anderson Solid Waste Coordinator

**Motion to approve Resolution #2024-11-013** Reappointment of Dave Anderson Solid Waste Coordinator. **Moved** by Mr. Wilson. **Second** by Mr. Gascoigne. **Motion carried** unanimously by voice vote.

B. Resolution: Appointment Jeremy Stienmetz Trustee Franklin Grove Fire District

**Motion to approve Resolution #2024-11-014** Appointment of Jeremy Stienmetz Trustee Franklin Grove Fire District. **Moved** by Ms. White. **Second** by Mr. Akre. **Motion carried** unanimously by voice vote.

XVII. Executive Session

None

XVIII. Approval of County Officers Reports/Quarterly Treasurer's Report

**Motion to approve** the County Officer's Reports and the Quarterly Treasurer's Report. **Moved** by Ms. Naylor. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

XIX. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

**Motion to approve** the Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid. Moved by Mr. Kitson. Second by Mr. Wilson.

**Roll call vote is called:**

**YES:** Bivins, Book, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Schielein, Shippert, Skrogstad, White, Wilson, Zeman and Olson.

**NO:** None

**ABSENT:** Dallas

Akre was not called on to vote.

**Motion carried by roll call vote.**

XX. Approval of Board Member Mileage and Per Diem

**Motion to approve** the Board Member Mileage and Per Diem for the October 2024 Meetings. **Moved** by Mr. Freil. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

XXI. Motion to Adjourn:

**Motion to Adjourn.** **Moved** by Mr. Mimini. **Second** by Mr. Wilson. **Motion carried** unanimously by voice vote.

Adjourned at 7:34 P.M.

Bob Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board

**Lee County Board  
Dixon, Illinois**

**RESOLUTION NO. #2024-11-001**

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**A RESOLUTION GRANTING A SPECIAL USE PERMIT FOR THE  
PURPOSE OF AN AMUSEMENT PARK**

**(Desai)**

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**WHEREAS**, an amended Petition for the granting of a Special Use Permit for the purpose of owning and operating an Amusement Park, as defined by the *Lee County Revised Zoning Ordinance*, as amended, that would include a restaurant/tearoom, with indoor/outdoor amusement including, but not limited to an electric go kart track, arcade, mini golf and/or golf simulation, bowling and/or laser tag, on real estate described in Exhibit "A," attached hereto and made a part hereof (hereinafter sometimes referred to as "Subject Realty"), has been filed with the Lee County Zoning Office as Petition No. 24-P-1631 (hereinafter referred to as "Petition"), by Sanjay Desai (hereinafter referred to as "Petitioner"); and

**WHEREAS**, the Zoning Board of Appeals of Lee County (hereinafter referred to as "Zoning Board of Appeals") held public hearings on said Petition on November 7, 2024, in accordance with the law; and

**WHEREAS**, proper Notice of the filing of the Petition and of the impending November 7, 2024, ZBA hearing was published in the Dixon Telegraph on October 22, 2024; and

**WHEREAS**, United States Postal Service Certified mailings of the same Notice were sent to real estate property owners whose properties would be adjacent to the proposed Project's boundaries with such mailings being postmarked on October 22, 2024; and

**WHEREAS**, timely notice was posted at the main entrance of the Subject Realty and along US Route 52 on October 22, 2024; and

**WHEREAS**, the Petitioner and Interested Parties were given the chance to present evidence, including witnesses and exhibits, cross-examine the witnesses of others, and to present a closing argument, statement, or public comments; and

**WHEREAS**, the Zoning Board of Appeals has made, and the County Board affirms, the Report & Findings of Fact and Recommendation, which is attached hereto as Exhibit "B" and made a part hereof; and

**WHEREAS**, the County Board of the County of Lee has received the recommendation of the Zoning Board of Appeals and has duly considered said recommendation; and

**NOW, THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF THE COUNTY OF LEE, ILLINOIS**, as follows:

**SECTION 1.** That the *Lee County Revised Zoning Ordinance*, as amended, and as set forth in the Zoning District Map as described therein and on file in the Office of the County Clerk, is hereby

amended by the granting of a Special Use Permit for the purpose of owning and operating an Amusement Park, that would include a restaurant/tearoom, with indoor/outdoor amusement including, but not limited to an electric go kart track, arcade, mini golf and/or golf simulation, bowling and/or laser tag (hereafter referred to as "Special Use") on the Subject Realty. The aforesaid Special Use for an Amusement Park shall be conducted in accordance with the provisions of *Lee County Revised Zoning Ordinance*, as amended, subject to such variations, exceptions, and/or conditions as are hereinafter set forth.

**Section 2.** That the Subject Realty may be developed in accordance with the applicable Ordinance of the County, as are now in effect, except as specifically modified and/or varied below:

- A. Duration of Special Use Permit. Notwithstanding the provisions of Section 10-2A-3 of the Lee County Code, the Zoning Administrator shall revoke a special use permit granted when a building permit has not been secured within thirty-six (36) months from the date the special use was granted. If no building permit is secured by the end of the thirty-six (36) months, then the Special Use Permit automatically becomes null and void.
- B. Petitioner agrees to work with his neighbors to address the recreational path leading from Mendota Hills Campground to the Petitioner's property.
- C. Outdoor lighting must be shielded and downcast.
- D. No music shall be played outdoors after 11:00 p.m.

**SECTION 3.** That the Petition for the granting of a Special Use Permit for the purpose of owning and operating an Amusement Park, as requested in Zoning Petition No. 24-P-1631 (Desai) be (**approved/denied**), with the aforementioned modifications and/or variances, by the Lee County Board.

X **PASSES AND APPROVED** by the County Board of the County of Lee, Illinois, this 21<sup>st</sup> day of November, 2024.

       **FAILS AND DENIED** by the County Board of the County of Lee, Illinois, this        day of November, 2024.

AYES:	19
NAYS:	0
ABSENT:	1
ABSTAIN:	0
HOLDING OFFICE:	20



BY: [Signature]  
Lee County Board Chairman

ATTEST:  
BY: [Signature: Nancy Petersen]  
Lee County Clerk



## EXHIBIT A

Part of the South Half ( $S\frac{1}{2}$ ) of the Northwest Quarter ( $NW\frac{1}{4}$ ) of Section Thirty-one (31), Township Twenty (20) North, Range Eleven (11) East of the Fourth (4th) Principal Meridian, Lee County, Illinois, described as follows:

Beginning at the northwest corner of the said South Half ( $S\frac{1}{2}$ ) of the Northwest Quarter ( $NW\frac{1}{4}$ ) of Section Thirty-one (31); thence North 89 degrees 09 minutes 20 seconds East, along the north line of said South Half ( $S\frac{1}{2}$ ), a distance of 418.56 feet; thence South 1 degree 55 minutes 51 seconds West, a distance of 704.65 feet to a point on the northerly right-of-way of U.S. Route 52; thence North 57 degrees 20 minutes 05 seconds West, along said northerly right-of-way line, a distance of 472.78 feet to a point on the west line of said South Half ( $S\frac{1}{2}$ ); thence North 0 degrees 25 minutes 01 seconds East, along said west line, a distance of 442.92 feet to the Point of Beginning, containing 5.414 acres, more or less.

EXHIBIT B

**Lee County Zoning Board of Appeals**

**Petitioner: Sanjay Desai**

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**Petition Number: 24-P-1631**

**Current Zoning: Ag-1, Rural/Agricultural District**

**Township: Lee Center**

**Requested Zoning: Special Use Permit**

**Date: November 7, 2024**

**Proposed Use: Amusement Park**

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**Finding of Fact**

1) *Effect of the proposed use upon the character of the neighborhood.*

- a. If it is built correctly, it will improve the aesthetics of the neighborhood.
- b. There could be a path from Mendota Hills Campground to the Petitioner's property that may negatively impact the neighbors.

Mike Pratt made a motion to accept these findings, and a second was discerned. A vote was taken, and the motion passed (5-0).

2) *Effect of the proposed use upon traffic conditions.*

- a. There is going to be an increase in traffic on US Route 52.
- b. Illinois Department of Transportation has been contacted and will issue an access permit.

Mike Pratt made a motion to accept these findings, and a second was discerned. A vote was taken, and the motion passed (5-0).

3) *Effect of proposed use upon public utility facilities.*

- a. Will need more electrical service.

Mike Pratt made a motion to accept these findings, and a second was discerned. A vote was taken, and the motion passed (5-0).

4) *Effect of the proposed use upon public health, public safety, and/or general welfare.*

- a. The effect of additional traffic on the safety of the neighborhood.
- b. They will have their own water and septic systems.
- c. The will be oversight by the Lee County Health Department for the restaurant.

## EXHIBIT B

Mike Pratt made a motion to accept these findings, and a second was discerned. A vote was taken, and the motion passed (5-0).

5) *Effects of the proposed use upon the surrounding properties.*

- a. They will use landscaping to create barriers to neighboring properties.
- b. They will have security cameras and maybe two security guards.
- c. There is concerns from the neighbor regarding trespassing golf carts, and also lighting and music.

Mike Pratt made a motion to accept these findings, and a second was discerned. A vote was taken, and the motion passed (5-0).

6) *Effects of the proposed use upon environmental concerns.*

- a. Retention ponds will be built according to County codes.
- b. They will have their own water and septic systems.

Mike Pratt made a motion to accept these findings, and a second was discerned. A vote was taken, and the motion passed (5-0).

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**\*Recommendation to the Full Board:**

**Approve**

**Deny**

Additional Reasons / Statements:

Recommended Conditions:

1. Duration of Special Use Permit. Notwithstanding the provisions of Section 10-2A-3 of the Lee County Code, the Zoning Administrator shall revoke a special use permit granted when a building permit has not been secured within thirty-six (36) months from the date the special use was granted. If no building permit is secured by the end of the thirty-six (36) months, then the Special Use Permit automatically becomes null and void.
2. Petitioner agrees to work with his neighbors to address the recreational path leading from Mendota Hills Campground to the Petitioner's property.
3. Outdoor lighting must be shielded and downcast.
4. No music shall be played outdoors after 11:00 p.m.

RESOLUTION NO. #2024-11-002

WHEREAS, the Lee County Board desires to act upon Petition No. 24-P-1633 by Petitioners Anthony & Lisa Winstead. The parcel identification number is 12-14-17-300-001 and is situated in Marion Township. The parcel is currently zoned R-2, Single Family Residential District and is 2.0 acres in size. Petitioners are requesting to amend the zoning map from R-2, Single Family Residential District to Ag-1, Rural/Agricultural District for the purpose of raising, harvesting, consuming and selling chickens, eggs, hogs and vegetables.

WHEREAS, the necessary public hearing was held before the Zoning Board of Appeals on the petition described which resulted in a recommendation to approve from the Zoning Board of Appeals for said Petition.

NOW, THEREFORE, BE IT RESOLVED by the Lee County Board that Petition No. 24-P-1633 (Winstead) be approved ~~denied~~ by the Lee County Board.



PASSED BY THE LEE COUNTY BOARD

THIS 21<sup>st</sup> DAY OF November, 2024.

BY:

[Signature]  
Lee County Board Chairman

ATTEST:

[Signature]  
Lee County Clerk

ORDINANCE No. #2024-11-003

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**LEE COUNTY HEALTH DEPARTMENT CODE REVISIONS  
TO  
TITLE 4 (PUBLIC HEALTH & SAFETY) AND TITLE 8 (WATER & SEWER)**

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WHEREAS, pursuant to 55 ILCS 5/5-25013(3), the Lee County Board of Health shall recommend to the County Board the adoption of such ordinances, and of such rules and regulations as may be deemed necessary or desirable for the promotion and protection of health and control of disease; and

WHEREAS, pursuant to 55 ILCS 5/5-25013(6), the Lee County Board of Health shall make recommendations to the County Board concerning reasonable and necessary fees to provide services or perform regulatory activities for the promotion and protection of health and control of disease; and

WHEREAS, in the interest of the People of Lee County, the costs of providing the services and performing regulatory activities should be borne in part by the establishments, businesses, and individuals receiving the services; and

WHEREAS, the Lee County Board of Health has determined that it is in the best interest of the County to make revisions and additions to Title 4 (Public Health & Safety) and Title 8 (Water & Sewer) of the Lee County Code of Ordinances and has forwarded the recommendations identified in the attached EXHIBIT A to the County Board for consideration.

NOW, THEREFORE BE IT ORDAINED by the Lee County Board that all applicable provisions of Title 4 (Public Health & Safety) and Title 8 (Water & Sewer) codes be amended pursuant to EXHIBIT A attached; and

BE IT FURTHER ORDAINED that all provisions of the existing Lee County Title 4 (Public Health & Safety) and Title 8 (Water & Sewer) codes in conflict with the attached EXHIBIT A are hereby repealed to the extent of the conflict.



PASSED BY THE LEE COUNTY BOARD

THIS 21<sup>st</sup> DAY OF November, 2024

BY: [Signature]  
Lee County Board Chairman

ATTEST:

BY: [Signature]

Lee County Clerk

**Lee County Board  
Dixon, Illinois**

**EXHIBIT A**

**COUNTY CODE OF LEE COUNTY, ILLINOIS  
TITLE 4 – PUBLIC HEALTH AND SAFETY**

**CHAPTER 7 - FOOD AND FOOD ESTABLISHMENTS**

**SECTION:**

- 4-7-1: Purpose
- 4-7-2: Definitions
- 4-7-3: Compliance With State Regulations
- 4-7-4: Food Service Establishment Requirements
- 4-7-5: Permit Required; Renewal; Posting
- 4-7-6: Application For Permit
- 4-7-7: Investigation Of Premises; Issuance Or Denial
- 4-7-8: Fees
- 4-7-9: Permits Nontransferable
- 4-7-10: Submission Of Plans For Construction Or Remodeling
- 4-7-11: Examination And Condemnation of Food And Drink
- 4-7-12: Inspection Of Food Service Establishments
- 4-7-13: Itinerant Restaurants
- 4-7-14: Disease Control
- 4-7-15: Enforcement Interpretation
- 4-7-16: Correction Of Violations
- 4-7-17: Right Of Access
- 4-7-18: Suspension Or Revocation
- 4-7-19: Reinstatement
- 4-7-20: Hearings
- 4-7-21: Service Of Notices
- 4-7-22: Penalty

EXHIBIT A of Ordinance # 2024-11-003; Adopted 11/21/24

## Lee County Board Dixon, Illinois

### 4-7-1: PURPOSE:

The purpose of this Chapter is to protect, promote and preserve the public health and general welfare by providing for the establishment and enforcement of uniform standards for cleanliness and safe sanitation practices for all retail food establishments and to provide for inspection and licensing of all such facilities. (Res., 10-21-1986)

### 4-7-2: DEFINITIONS:

The following definitions shall apply in the interpretation and enforcement of this Chapter:

**BOARD OF HEALTH:** The Board of Health of the County Health Department or its authorized representative.

**COMMISSARY:** A central, fixed non-mobile food service establishment that meets the requirements of the Food Code and provides the necessary support for the mobile food unit or temporary event to operate in a safe and sanitary manner. It includes, but is not limited to, storage and preparation of food, storage of single-use items, and cleaning supplies.

**EMPLOYEE:** Any person who handles food and drink during preparation or serving, comes in contact with any eating or cooking utensils, or is employed in a room in which food or drink is prepared or served.

**FOOD SERVICE ESTABLISHMENT:** Any restaurant, coffee shop, cafeteria, short order cafe, luncheonette, grill, tearoom, sandwich shop, soda fountain, food store, tavern, bar, cocktail lounge, nightclub, industrial feeding establishment, private, public or nonprofit organization or institution routinely serving food; a catering kitchen, a commissary or similar place in which food or drink is prepared for sale or for service on the premises or elsewhere; and any other eating or drinking establishment or operation where food is served or provided for human consumption with or without charge.

Where the word "establishment" appears in this Chapter, it should also be understood to mean "food service establishment," "mobile food unit" or "food store".

**COTTAGE FOOD OPERATION:** An operation conducted by a person who produces food or drink, other than foods and drinks listed as prohibited in the law, in a kitchen located in that person's primary domestic residence or another appropriately designed and equipped kitchen on a farm for direct sale by the owner, a family member, or employee.

**FOOD STORE:** Retail grocery, meat market, poultry market, fish market, confectionery, nut store, retail bakery, or any other establishment, whether fixed or movable, where food, intended for human consumption off the premises, is prepared, handled, transported, sold or offered for sale at retail. A delicatessen, where foods are cooked or prepared, located within a food store, may have to comply with such other food sanitation regulations that apply to such food preparation operations.

**IMMINENT HEALTH HAZARD:** a significant threat or danger to health that is considered to exist when there is evidence sufficient to show that a product, practice, circumstance, or event creates a situation that requires immediate correction or cessation of operation to prevent injury.

EXHIBIT A of Ordinance # 2024-11-003; Adopted 11-21-24

## Lee County Board Dixon, Illinois

**MULTIDEPARTMENT HIGH-RISK FACILITY:** Facilities having four (4) or more departments for inspection including, but not limited to main grocery, bakery, deli, seafood, and meat.

**MOBILE:** A mobile food unit is a food and beverage service establishment that is a vehicle-mounted unit, either motorized or trailered and readily moveable without disassembling, for transport to another location. All units shall have a commissary location for all aspects of a functioning mobile unit including but not limited to food storage, dry storage, obtaining fresh water, sewage disposal, and garbage disposal.

**READY-TO-EAT FOOD (RTE):** food that is in a form that is edible without additional preparation to achieve food safety.

**TEMPORARY:** a food establishment/vendor that operates for a period of no more than fourteen (14) consecutive days in conjunction with a single event such as a fair, carnival, circus, public exhibition, market, or another similar gathering.

**TIME/TEMPERATURE CONTROL FOR SAFTY FOOD** (formerly "potentially hazardous food" (PHF)): a food the requires time/temperature control for safety (TCS) to limit pathogenic microorganism growth or toxin formation.

### 4-7-3: COMPLIANCE WITH STATE REGULATIONS:

Adoption by reference of state rules and regulations, this article adopts by reference the provisions set forth in the FDA Food Code, adopted by the State of Illinois, the Illinois Bed and Breakfast Act, and the Illinois Local Health Protection Grant Rules and any subsequent amendments or revisions thereto.

A. Rules And Regulations: The inspection of food service establishments shall be conducted utilizing the code prescribed in the Local Health Protection Grant Rules.

B. Other Definitions: Wherever the words "regulatory authority" or "enforcing agency" appears in this chapter, they shall be understood to mean the Lee County Health Department. All other definitions shall be as contained in the code prescribed in the Local Health Protection Grant Rules. (Ord. 05-19-004, 5-21-2019)

### 4-7-4: FOOD SERVICE ESTABLISHMENT REQUIREMENTS:

A. No food service establishment shall be operated within the County or its police jurisdiction unless it conforms with the requirements of this chapter; provided, that, when any such establishment fails to qualify, the Board of Health is authorized to suspend the establishment's permit. (Res., 10-21-1986)

B. All refrigeration and freezer units used for maintaining cold temperatures on TCS foods shall utilize thermometers that are accurate to within plus or minus two degrees ( $\pm 2^{\circ}\text{F}$ ). (Ord. 08-08-002, 8-19-2008)



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C. All refrigeration, freezer, and hot holding units used to maintain cold or hot temperatures on TCS foods shall maintain a temperature log which is accessible to the regulatory authority at the time of the inspection or at the time of request for each unit. The record log shall reflect the temperatures for a minimum of the last thirty (30) days. (Ord. 08-08-003, 8-19-2008)

1. Monitoring of hot holding units shall be conducted in the following manner: All batches of food that are to be held in a hot holding unit shall be monitored with a properly calibrated calibratable metal stemmed thermometer and documented after being cooked or reheated to a proper temperature prior to holding. After being placed in a hot holding unit, a temperature shall be taken and recorded for each unit between one-half (1/2) and one hour. If the food item has been completely used within this time period, this shall be designated on the log. If the food still remains, a temperature shall be documented every hour until such food is gone. (Ord. 05-05-005, 5-17-2005)

2. Monitoring of cold holding units shall be conducted in the following manner: The log must contain at least one entry per unit containing TCS food for opening, midday, and closing. The readings shall be taken with a thermometer accurate to within plus or minus two degrees ( $\pm 2^{\circ}$ ). This shall be an air and/or product temperature. In freezers, this shall be an air temperature. Verification of thermometer accuracy shall be done with a calibratable thermometer at least once per day (Ord. 08-08-004, 8-19-2008)

3. When cooling TCS potentially hazardous food(s), once it reaches 135°F the product shall be labeled with the time it was put into the refrigeration unit to start the six-hour cooling process. The date made and seven-day discard date shall also appear on the label.

D. Ready-to-eat and TCS foods prepared or opened and held over 24 hours in the establishment must be date labeled. If date labeling applies to a product in the establishment, it should be labeled with a 7-day date label where day 1 is the day the product was opened or prepared, and day 7 is the final day the product may be consumed or discarded. The person in charge should be able to describe the methods used to identify product shelf-life or "consume-by" dating. Freeze and thaw dates should be included on applicable product that is frozen between opening or preparation and 7-day discard or consumption date.

E. All restroom facilities shall have a working paper towel dispenser, located conveniently near the hand sink, with paper towels in it at all times. An adequately sized garbage can must be placed near the exiting door of the restroom. (Ord. 05-05-005, 5-17-2005)

F. Facilities not connected to municipal water systems, are subject to the safe drinking water act and are required to adhere to the sampling schedule mandated by the Illinois Department of Public Health (title 77 section 900).

G. Employees shall wash their hands as specified in the FDA Food Code 2022. (2-301, 01-18-2023)

**4-7-5: PERMIT REQUIRED; RENEWAL; POSTING:**

A. Permit: It shall be unlawful for any person to operate a food service establishment in the county who does not possess an unrevoked permit from the Board of Health. Such permits shall be posted in a conspicuous place. Only persons who comply with the requirements of this chapter shall be entitled to receive and retain such a permit. (Res., 10-21-1986)

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1. Permits shall be in the name of the business owner as it appears on their Illinois business license. (Ord. 05-05-005, 5-17-2005)

B. Permit Renewal; Fee: At least fourteen (14) days before the expiration of a retail food establishment permit, application for renewal of the permit shall be made in writing by the holder of the permit, on forms furnished by the health department and shall be accompanied by the permit application fee. All permits shall expire on December 31 of each year. The health department shall issue the renewal permit if, based on the most recent inspection, it is satisfied that the retail food establishment is in substantial compliance with the provisions of this chapter. (Ord. 07-04-010, 7-20-2004)

#### 4-7-6: APPLICATION FOR PERMIT:

Any person desiring to operate a restaurant (food service establishment) shall make a written application for a permit at least four (4) weeks prior to the proposed date of opening, on forms provided by the county Board of Health. Such application shall include, but not be limited to, the applicant's full name and post office address and whether such applicant is an individual, firm, or corporation. The application shall be in the name of the business owner as it appears on their Illinois business license and if a partnership, the name of the partners together with their addresses shall include: the location and type of the proposed food service establishment and the proposed date of opening; and the signature of the applicant or applicants. A plan of proposed business and equipment must be submitted along with the application. (Ord. 07-04-010, 7-20-2004)

#### 4-7-7: INVESTIGATION OF PREMISES; ISSUANCE OR DENIAL:

Upon receipt of an application for a permit required by this chapter, the county health department shall inspect the establishment named in the application prior to the date of opening, and shall determine if the establishment is in compliance with the provisions of this chapter. When inspection reveals that the applicable requirements of this chapter have been met, a permit shall be issued. Should a permit not be issued, the applicant shall be notified. (Res., 10-21-1986)

#### 4-7-8: FEES:

##### A. Fee Imposed:

1. After filing an application and submitting payment of the annual permit fee according to the fee schedule in this subsection A1 for low-risk, medium-risk, high-risk, and multidepartment high-risk establishments, as defined in the FDA Food Code and Illinois Department of Public Health's "Local Health Protection Grant Rules And Regulations", a permit will be issued on or before January 1 to all food service establishments that are in compliance with the applicable Lee County codes. (Ord. 09-11-018, 9-20-2011)

#### FEE SCHEDULE A1

	2025	2027	2029	2031	2033	2035
Low risk-	\$140	\$170	\$200	\$230	\$250	\$280

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Medium risk-	\$250	\$300	\$350	\$400	\$430	\$450
High risk	\$550	\$630	\$700	\$770	\$850	\$920
Multi-department High	\$1100	\$1200	\$1300	\$1400	\$1500	\$1600

Every year after 2035, a flat rate increase of \$10.00 will be applied to account for inflation. This rate may be altered with an amendment to the Lee County Code.

New food service establishments opening after May 1 will pay a prorated permit fee of 67% of the current rate. New food service establishments opening after September 1 will pay a prorated permit fee of 33% of the current rate.

(Ord. 09-11-015, 9-20-2011; amd. Ord. 09-11-016, 9-20-2011; Ord. 09-11-017, 9-20-2011; Ord. 09-11-018, 9-20-2011)

2. Temporary food establishments/vendors not exempted in subsection B of this section, shall pay a per-event license fee according to the fee schedule in this subsection A2. Per LCHD policy, temporary event packages may be available for additional savings.

**FEE SCHEDULE A2**

Temporary Food Permit	2024	2026	2028	2030	2032	2034
Individual events	\$50.00	\$60	\$70	\$80	\$90	\$100
Late fee-less than 14 days prior to the event	\$20	\$20	\$20	\$20	\$20	\$20

(Ord. 09-11-019, 9-20-2011)

Every year after 2034, a flat rate increase of \$10.00 will be applied to account for inflation. This rate may be altered with an amendment to the Lee County Code. 3. Mobile food service establishments will pay a permit fee according to the fee schedule in this subsection per-6-month period-(Ord. 07-04-010, 7-20-2004)

**FEE SCHEDULE A3**

Mobile Units:	2025	2027	2029	2031	2033	2035
Low/Medium risk May 1-October 31	\$125	\$150	\$175	\$200	\$215	\$225
November 1- April 30	\$125	\$150	\$175	\$200	\$215	\$225
Category 1: High risk May 1-October 31	\$275	\$315	\$350	\$385	\$425	\$460
November 1- April 30	\$275	\$315	\$350	\$385	\$425	\$460

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Every year after 2035, a flat rate increase of \$10.00 will be applied to account for inflation. This rate may be altered with an amendment to the Lee County Code.

4. Cottage Food Operators shall pay the maximum registration fee allowed under the statute governing Cottage Food Operations, Public Act 102-0633, SB2007, annually prior to starting their operations each year. Once the Cottage Food Registration Application review commences, the fee is nonrefundable.

B. Exceptions: Nothing in this chapter shall be construed to exclude any food establishment except that the provisions in this section for fees for license applications shall not apply to the state, to departments thereof, to units of local government, to public and private schools or to food establishments that serve only prepackaged non time/temperature control for safety food and beverages from an approved source; roadside stands for the sale of fruits and vegetables offered for sale by the producer, vending machines, churches, church societies, or other nonprofit associations of a religious, philanthropic, civic improvement, social, political or educational nature, which prepare or serve food on less than five (5) consecutive days but not to exceed sixty (60) days in any one calendar year. Only one permanent address per nonprofit organization may be exempt from the fee schedule. (Res., 10-21-1986)

C. Late Filing Fee: An additional fee of twenty dollars (\$20.00) per day shall be paid to the county health department for late filing of full-time reapplications, including not-for-profit organizations.

An additional fee of twenty dollars (\$20.00) shall be paid to the county health department for late filing less than 7 days prior to operation for all temporary or mobile applications, including not-for profit organizations.

(Ord. 07-04-010, 7-20-2004)

D. Failure To Pay: All fees, fines, and late fees shall be paid by the indicated due date. Failure to pay outstanding monies due may result in the temporary suspension of the permit and/or nonrenewal of the permit until such time that fees are paid. (Ord. 11-10-012, 11-16-2010)

**4-7-9: PERMITS NONTRANSFERABLE:**

Permits issued under this chapter shall not be transferable from one person to another person unless the Illinois business license lists both parties as owners or from one place to another place. (Res., 10-21-1986)

**4-7-10: SUBMISSION OF PLANS FOR CONSTRUCTION OR REMODELING:**

A. Plan Reviews (New Establishment): Prior to opening a food service establishment, the owner of the future establishment shall complete the following steps. These steps shall be taken whether the physical structure is existing or the structure is to be built.

1. Provide in writing a diagram of the establishment, denoting important features including hand sinks, food sinks, dishwashing facilities, refrigeration units, hot holding units, and any other devices or areas critical to food preparation and serving. Such plans shall be to scale. These plans do not need to be engineered drawings; however, they should be provided on respectable paper stock .

2. The owner shall meet with the regulatory authority at the Lee County Health Department when providing the written diagram. A written list of menu items shall be provided as well. This is

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the time to ask any questions concerning equipment, the inspectional process, and operational food safety.

3. The owner shall also meet with the regulatory authority at the site to be operated from. A preopening inspection shall take place to identify areas to be corrected and to answer any questions the owner may have.

4. The owner shall meet with the regulatory authority on the day that the facility intends to open. The facility should be set up in the manner in which they will be conducting food service operations. Upon approval from the regulatory authority, the facility may open for business.

5. The initial consultation, preopening inspection, opening inspection, and review of plans are provided at a cost of fee schedule below. This fee does not include the appropriate food service permit for that facility. Each additional office consultation, preopening inspection, or opening inspection will be billed at the rate of twenty-five dollars (\$25.00) per visit. All fees will be collected prior to opening.

**FEE SCHEDULE A5**

Plan review process	2024-forward
New owner of a new build New owner change of use	H/M \$400 New L \$200
Plan review new owner existing building with the same use	High/Med \$250 Low risk \$ 150
Plan review Remodel/renovation Mobile Unit	H/M \$150 Low \$50

6. A potential establishment may request a consultation with the regulatory authority concerning a particular location. Each visit will be charged fifty dollars (\$50.00), which can be put toward the plan review fee of the fee schedule in Section 4-7-10(5) (FEE SCHEDULE A5). An additional fee will be charged per location change.

B. Plan Review (Remodel or Renovation): A food service facility owner that is considering a renovation or remodel on an existing building, shall abide by the following instructions:

1. Turn in a to-scale diagram of the current facility and a to-scale diagram of any changes or additions that are proposed to the food preparation, refrigeration, and freezer units, waitress stations, hot holding units, or dishwashing areas. Diagrams shall be completed on a reasonable paper stock. Diagrams do not have to be engineered drawings. The facility owner shall meet with the regulatory authority after plans have been approved and prior to operating with the renovations or remodeling.

2. The plan review fee will be charged and collected prior to the facility reopening upon the conclusion of remodeling Section 4-7-10(5) (FEE SCHEDULE A5). (Ord. 07-04-010, 7-20-2004)

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3. An establishment that is found to have remodeled or renovated without prior approval from the regulatory authority may incur a penalty fee.

**4-7-11: EXAMINATION AND CONDEMNATION OF FOOD AND DRINK:**

**A. Examination; Hold Order:**

1. Placement Of Hold Order: Food may be destroyed or discarded by the regulatory authority as often as necessary for the enforcement of this chapter. The regulatory authority may, upon written notice to the owner or person in charge, specify with particularity the reasons therefore, discard any food which it believes creates a potential health hazard. The regulatory authority shall identify any food subject to being destroyed. No food subject to being thrown out shall be used, served, or moved from the establishment.

B. Expiration Dates: All TCS foods with expired expiration dates shall be considered unwholesome and must be removed from sale or distribution and destroyed or returned to the distributor. (Ord. 07-04-010, 7-20-2004)

C. Sulfates Prohibited: Sulfates shall not be utilized by any food establishment for the preservation of any food products within Lee County. Any foods containing sulfates shall be considered unwholesome and shall be ordered destroyed by the Board of Health representative. (Res., 10-21-1986)

**4-7-12: INSPECTION OF FOOD SERVICE ESTABLISHMENTS:**

**A. Periodic Inspections:**

1. Intervals For Inspection: An inspection of a food service establishment shall be performed in accordance with the code prescribed in the Local Health Protection Grant Rules and Regulations FDA code. Additional inspections of a food service establishment shall be performed as necessary for the enforcement of the codes outlined in this chapter.

2. Reinspection: In case the Board of Health or its representative discovers the violation of any item of sanitation, an additional inspection may be conducted following the lapse of time deemed necessary for the violation to be remedied. This reinspection shall be used in determining compliance with this chapter. A repeated violation of any requirement of this chapter may call for the immediate suspension of the food service establishment's permit and may require an administrative hearing as outlined in section 4-7-18 of this chapter. (Ord. 02-99-10, 2-16-1999)

3. Record of Findings: Whenever an inspection of a food service establishment, mobile food unit, or temporary event, is made, the findings shall be recorded on the inspection report form. The inspection report form shall summarize the requirements of this chapter. Inspectional remarks shall be written to reference, by section number, the section violated and shall state the correction to be made. A copy of the completed inspection report form shall be furnished to the person in charge of the establishment.

B. Posting Inspection Report: The completed inspection report is a public document that shall be made available for public disclosure to any person who requests it according to law. (Res., 10-21-1986) The health department representative may in their judgment place the inspection report

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where they deem necessary. The person operating the restaurant shall, upon request of the Board of Health, permit access to all parts of the establishment and shall permit copying of any or all records of food purchased. (Ord. 07-04-010, 7-20-2004)

**4-7-13: Temporary Establishment/Vendor:**

A. Construction And Operation Requirements: Temporary Establishments shall be constructed and operated as follows:

1. Location And Construction: shall be located in clean surroundings and kept in a clean and sanitary condition. It shall be so constructed and arranged that food, drink, utensils, and equipment will not be exposed to insects, dust, or other contamination.

2. Clean Food And Drink: Only food and drink which is clean, wholesome, and free from adulteration shall be sold or served. (Res., 10-21-1986)

3. Safe Water: An adequate supply of potable water shall be easily available and used for drinking and for cleaning utensils and equipment.

4. Multiuse Utensils: If multiuse utensils are used in the serving of food or drink, they shall be thoroughly washed rinsed, and sanitized after each use and so handled and kept as to be protected from contamination. (Ord. 07-04-010, 7-20-2004)

5. Refrigeration: Adequate provision shall be made for the refrigeration of perishable food and drink. (Res., 10-21-1986)

6. Source of Ice: Ice used in or with food or drink shall be from an approved source and so handled to avoid contamination. (Ord. 07-04-010, 7-20-2004)

7. Garbage And Refuse Disposal: Garbage and refuse shall be kept in tightly covered watertight containers until removed and shall be disposed of in a place and manner approved by the Board of Health. Dishwater and other liquid wastes shall be so disposed of as not to create a nuisance.

8. Health Of Employees: No person suffering from any disease transmittable by contact or through food or drink or who is a carrier of the organisms of such disease shall be employed in any capacity.

9. Toilet And Hand Washing Facilities: Adequate and satisfactory toilet and hand washing facilities shall be readily accessible to employees. No person engaged in the handling or serving of food or drink shall return to his work, after using the toilet, without first washing their hands.

10. Hazardous Food: Foods listed as potentially hazardous by the Illinois Department of Public Health's "Local Health Protection Grant Rules and Regulations" may be restricted. (Res., 10-21-1986)

B. Failure To Comply: Upon failure of any person maintaining or operating an itinerant restaurant, after warning, to comply with any of these requirements, the health department representative may forbid the further sale or serving of food and drink therein. Any person continuing to sell or serve food or drink in such a restaurant after being so forbidden shall be subject to the penalties provided in section 4-7-22 of this chapter. (Ord. 07-04-010, 7-20-2004)

**4-7-14: DISEASE CONTROL:**

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3. Employee Restrictions: No person who is affected with any disease in a communicable form or is a carrier of such disease shall work in any establishment, and no establishment shall employ any such person or any person suspected of being a carrier of such disease. If the Person in Charge (PIC) suspects that any employee has contracted any disease in a communicable form or has become a carrier of such disease, he shall notify the regulatory authority. (Ord. 07-04-010, 7-20-2004)

B. Procedure When Infection Suspected: When the regulatory authority has reasonable cause to suspect possible disease transmission by an employee of a food service establishment, it may secure a morbidity history of the suspected employee or make any other investigation as indicated and shall take appropriate action. The regulatory authority may require any or all of the following measures:

1. The immediate exclusion of the employee from employment in food service establishments.
2. The immediate closing of the food service establishment until, in the opinion of the regulatory authority, no further danger of disease outbreak exists.
3. Restriction of the employee's services to evaluate the establishment where there would be no danger of transmitting disease.
4. Adequate medical and laboratory examination of the employee and of other employees and their bodily discharges. (Res., 10-21-1986)

**4-7-15: ENFORCEMENT INTERPRETATION:**

A. Authority; Compliance With Rules And Regulations: This chapter shall be enforced by the Board of Health in accordance with requirements set forth in the Illinois Department of Public Health's "Local Health Protection Grant Rules and Regulations"

B. Procedure Upon Finding Hazardous Conditions: Notwithstanding the other provisions of this chapter, whenever the health authority finds unsanitary or other conditions in the operation of a food service establishment or food store or restaurant which in their judgment constitutes a substantial hazard to public health, they may, without warning issue a warning notice to the permit holder or operator citing such conditions and specifying the corrective action to be taken and specifying the time period within which such action shall be taken, and if deemed necessary, such order shall state that the permit is immediately suspended and all operations are to be immediately discontinued. Any person to whom such an order is issued shall comply immediately therewith. If the regulatory authority or authorized representative has reason to believe that any continued operation of particular permitted premises immediately threatens the welfare of the community, they may, upon the issuance of a written order stating the reason for such conclusion and without notice or hearing, order the permitted premises closed for not more than seven (7) days, giving the permit holder an opportunity to be heard during that period. (Ord. 07-04-010, 7-20-2004)

**4-7-16: CORRECTION OF VIOLATIONS:**

A. Time Period For Correction: The completed inspection report form shall specify a reasonable period of time for the correction of the violations found, and correction of the violations shall be accomplished within the period specified.



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1. If an imminent health hazard exists, such as a complete lack of refrigeration or sewage backup into the establishment, the establishment shall immediately cease food service operations. Operations shall not be resumed until authorized by the regulatory authority. (Res., 10-21-1986)

(Ord. 07-04-010, 7-20-2004)

B. Reinspection For Compliance: Whenever a food service establishment is required under the provisions to cease operations, it shall not resume operations until it is shown on reinspection that the conditions responsible for the order to cease operations no longer exist. (Res., 10-21-1986)

**4-7-17: RIGHT OF ACCESS:**

Representatives of the regulatory authority, after proper identification, shall be permitted to enter any food service establishment at any reasonable time for the purpose of making inspections to determine compliance with this chapter. The representatives shall be permitted to examine the records of the establishment to obtain information pertaining to food and supplies purchased, received, or used. (Res., 10-21-1986)

**4-7-18: SUSPENSION OR REVOCATION:**

Authority: The regulatory authority may, without warning, notice, or hearing suspend any permit, license, or certificate to operate a food service establishment if the holder of the permit, license, or certificate does not comply with the requirements of this chapter or if the operation of the food service establishment otherwise constitutes a substantial hazard to public health. Suspension is effective upon service of the notice required by subsection B of this section. When a permit, license, or certificate is suspended, food service operations shall immediately cease. Whenever a permit, license, or certificate is suspended, the holder of the permit, license, or certificate shall be afforded an opportunity for a hearing within twenty (20) days of receipt of a request for a hearing.

A. Notice Required: Whenever a permit, license, or certificate is suspended, the holder of the permit, license, or certificate or the person in charge shall be notified in writing that the permit, license, or certificate is, upon service of the notice, immediately suspended and that an opportunity for a hearing will be provided if a written request for hearing is filed with the regulatory authority by the holder of the permit, license or certificate within ten (10) days. If no written request for a hearing is filed within ten (10) days, the suspension is sustained. The regulatory authority may end the suspension at any time if reasons for the suspension no longer exist.

B. Hearing Opportunity: The regulatory authority may, after providing an opportunity for a hearing, revoke a permit, license, or certificate for serious or repeated violations of any of the requirements of this chapter or for interference with the regulatory authority in the performance of duty.

D. Time Limit To Request Hearing: Prior to revocation, the regulatory authority shall notify, in writing, the holder of the permit, license, certificate, or the person in charge, of the specific reason(s) for which the permit, license or certificate is to be revoked and that the permit, license or certificate shall be revoked at the end of the ten (10) days following service of such notice unless a written request for hearing is filed with the regulatory authority by the holder of the permit, license or certificate within such ten (10) day period. If no request for a hearing is filed within the ten (10) day period, the revocation of the permit, license, or certificate becomes final. (Res., 10-21-1986)

**4-7-19: REINSTATEMENT:**

EXHIBIT A of Ordinance # 2024-11-003 Adopted 11-21-24

**Lee County Board  
Dixon, Illinois**

A. Application: Upon revocation, reapplication from the permit holder will not be approved within a minimum of fifteen (15) days of such revocation. (Ord. 05-05-005, 5-17-2005)

B. Reinspection: Within one week after the receipt of a satisfactory application, accompanied by a statement signed by the applicant to the effect that the violated provisions of this chapter have been conformed with, the Board of Health shall make a reinspection and thereafter as many additional reinspection's as deemed necessary, to assure that the applicant is again complying with the requirements and, in case the findings indicate compliance, shall reinstate the permit. (Res., 10-21-1986)

**4-7-20: HEARINGS:**

The hearings provided for in this chapter shall be conducted by the regulatory authority at a time and place designated by it. Any oral testimony given at a hearing shall be reported verbatim and the presiding officer shall make provision for sufficient copies of the transcript. The regulatory authority shall make a final finding based on the complete hearing record and shall sustain, modify or rescind any notice or order considered in the hearing. A written report of the hearing decision shall be furnished to the holder of the permit, license, or certificate by the regulatory authority at the establishment's request. (Ord. 07-04-010, 7-20-2004)

**4-7-21: SERVICE OF NOTICES:**

A notice provided for in this chapter is properly served when it is delivered to the holder of the permit, license, or certificate or the person in charge, or where it is sent by registered or certified mail, return receipt requested, to the last known address of the holder of the permit, license, or certificate. A copy of the notice shall be filed in the records of the regulatory authority. (Res., 10-21-1986)

**4-7-22: PENALTY:**

A. Penalty Imposed: Any person (or responsible officer of that person) who violates a provision of this chapter and any person (or responsible officer of that person) who is the holder of a permit, license, or certificate or who otherwise operates a food service establishment that does not comply with the requirements of this chapter, shall be guilty of a class A misdemeanor and imprisoned for not more than three hundred sixty-four (364) days or fined not more than one thousand dollars (\$1,000.00) or both. Each day's violation shall constitute a separate offense.

B. Enjoin Violations: The regulatory authority may seek to enjoin violations of this chapter. (Res., 10-21-1986)

Lee County Board  
Dixon, IL

County of Lee, Illinois  
October 10, 2024

ORDINANCE NO. #2024-11-004

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2024 (FY25)  
ANNUAL REAL ESTATE TAX LEVY

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BE IT ORDAINED that the sum of nine million, four hundred thirty-nine thousand, five hundred and fifty two dollars (\$9,439,552) the aggregate of the levies detailed below is hereby levied and assessed on all the taxable property in the County of Lee, Illinois according to the value of said property as assessed and equalized for state and county purposes for the year 2024, and that the County Clerk be directed to extend a tax upon the properties.

Fund	Description	2024 Tax Levy
Corporate	Sheriff Salaries/Benefits	5,712,727
	State's Attorney Salaries/Benefits	1,030,000
Liability Insurance	Insurance Premiums	650,000
Cooperative Extension Services	Education Programming	90,000
Social services for Senior Citizens	Senior Citizen Programming	90,000
Total Corporate		7,572,727
Tuberculosis	Salaries	14,000
County Highway	Salaries/Benefits	1,100,625
County Bridge	Bridge Maintenance	298,700
Federal Aid Highway Match	Highway Maintenance	360,500
County Health	Salaries	56,000
County Veterans Assistance	Veteran and Widows Care	37,000
Total		9,439,552

Passed by the Lee County Board this 21st day of November 2024.

  
LEE COUNTY BOARD CHAIRMAN

ATTEST:

  
LEE COUNTY CLERK



**Lee County Board  
Dixon, IL**

**County of Lee, Illinois  
October 10, 2024**

**Topic:** ESTIMATED ACTUAL - 2024 Tax Levy (FY25)

**Presented By:** Jeremy Englund

Attached is the County of Lee, Illinois 2024 (FY25) Tax Levy Ordinance that is being placed on file today. Final approval will be at the November 21, 2024, Board meeting. The total levy requested is \$9,439,552 which is \$680,172, or 7.77% more than last year. The increase is primarily due to, a significant increase in the estimated new property with an assessed value of \$45,000,000.

The County's proposed 2024 tax rate will be approximately \$0.8497 per hundred dollars of EAV, up from \$0.8228 in 2023. The following table compares the two years' levies and tax rates:

Fund	Proposed 2023			2023	Proposed
	2023 (FY24)	(FY24)Tax	% Change	(FY24)	2024 (FY25)
	Tax Levy	Levy		Rates	Rates
Corporate	\$ 6,849,520	\$ 7,572,727	10.6%	0.6434	0.6816
Co. Highway	1,162,524	1,100,625	-5.3%	0.1092	0.0991
Co. Bridge	289,566	298,700	3.2%	0.0272	0.0269
Tuberculosis	13,840	14,000	1.2%	0.0013	0.0013
Fed Aid Highway	350,247	360,500	2.9%	0.0329	0.0324
Co Heath	56,423	56,000	-0.7%	0.0053	0.0050
Veteran Assist	37,260	37,000	-0.7%	0.0035	0.0033
<b>Total</b>	<b>\$ 8,759,380</b>	<b>\$ 9,439,552</b>	<b>7.77%</b>	<b>0.8228</b>	<b>0.8497</b>

For a median price home valued at \$150,000 this would result in an annual estimated tax bill increase of \$11.82.

Lee County Board  
Dixon, Illinois  
ORDINANCE NO. #2024-11-005

ANNUAL BUDGET

An Ordinance budgeting for all corporate purposes for the COUNTY OF LEE, ILLINOIS, for the fiscal year commencing on the 1st day of December, 2024, and ending on the 30th day of November, 2025.

NOW THEREFORE BE IT ORDAINED by the County Board of Lee County, Illinois,

SECTION I. That the amounts hereinafter set forth as may be needed and the same is hereby budgeted for the purposes of the County of Lee, Illinois, to defray all necessary expenses and liabilities of said County of Lee, Illinois, as hereinafter specified for the fiscal year commencing the 1st day of December, 2024, and ending the 30th day of November, 2025.

SECTION II. The amount budgeted for each object and purpose is as follows:

Lee County IL  
Statement of Estimated Receipts and Disbursements for  
Years Ending November 30, 2024 and 2025  
Budgeted and Appropriated Receipts and Disbursements for the  
Year Ending November 30, 2025

Fund - General					
Account Number	Department	Description	FY 23 Actual	FY 24 Budget	FY 25 Budget
Revenues					
001-000-410010		Property Taxes	(6,422,123)	(6,739,300)	(7,573,086)
001-000-420010		County Sales Tax	(713,899)	(700,000)	(760,000)
001-000-420020		Cntywide Sales Tax	(1,089,972)	(1,050,000)	(1,150,000)
001-000-420030		Local Use Tax	(497,976)	(550,000)	(500,000)
001-000-420040		IL Cannabis Use Tax	(18,860)	(25,000)	(20,000)
001-000-420050		Tourism Tax	(170,532)	(50,000)	(35,000)
001-000-420060		Franchise Fee	(64,908)	(60,000)	(60,000)
001-000-430010		State Income Tax	(1,989,866)	(2,100,000)	(2,300,000)
001-000-430020		Pers Prop Replc Tax	(1,391,923)	(1,000,000)	(675,000)
001-001-440010		Co Clerk Fees	(504,643)	(586,000)	(585,187)
001-002-440010		Circuit Clerk Fees	(240,153)	(250,000)	(250,000)
001-003-440010		Re Tax Penalties	(150,567)	(125,000)	(125,000)
001-004-440010		Sheriff Fees	(104,586)	(115,000)	(130,000)
001-007-440010		State Atty Fees	(20,342)	(5,000)	(25,000)
001-008-440010		Public Def Fees	(7,236)	(5,000)	(7,000)
001-023-440010		Zoning Fees	(481,221)	(400,000)	(300,000)
001-040-440010		Assessor Fees	(824)	(500)	(600)
001-000-440020		Gaming/Pull tabs	(73,624)	(50,000)	(75,000)
001-001-440020		Raffle Permit	(725)	(450)	(550)
001-001-440030		Liquor License	(21,318)	(20,000)	(21,200)
001-001-440040		Laredo/Tapestry	(45,692)	(45,500)	(45,902)
001-002-440040		Drug Fines	(2,402)	(3,000)	(3,000)
001-004-440040		Traffic Fines	(108,125)	(150,000)	(100,000)
001-017-440040		Aid To Dep Child	(4,755)	(1,500)	-
001-002-440050		Court System Fees	(80,187)	(80,000)	(90,000)
001-004-440050		Bailiff Fees	(86,467)	(90,000)	(90,000)
001-004-450010		St of IL Reimb-Sheriff	(89,448)	(105,000)	(110,000)
001-007-450010		St of IL Reimb-St Attny	(257,980)	(225,000)	(250,000)
001-008-450010		St of IL Reimb-Pub Def	(77,138)	(80,000)	(87,218)
001-017-450010		St of IL Reimb-Prob	(454,047)	(494,000)	(523,901)

**Fund - General**

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>FY 23 Actual</u>	<u>FY 24 Budget</u>	<u>FY 25 Budget</u>
<b>Revenues</b>					
001-025-450010		St of IL Reimb-Elect	(5,040)	(45,000)	(13,650)
001-040-450010		St of IL Reimb-Assess	(38,425)	(40,000)	(41,256)
001-004-450020		Pub Safety Reimb	(172,090)	(145,000)	(200,000)
001-016-450020		Wellness Reimb	(100)	(40,000)	(40,000)
001-040-450020		Twp Assess Reimb	(74,521)	(72,000)	(79,059)
001-077-450020		Dispatch Fees	(450,403)	(500,000)	(500,000)
001-000-490010		Interest Income	(352,456)	(165,000)	(207,500)
001-000-490020		Rent	(7,455)	(7,000)	(7,000)
001-000-490040		Royalty Income	(1,108)	(1,200)	(1,500)
001-000-490090		Misc Revenue	(100,866)	(20,000)	(25,000)
Total Revenue			<u>(16,374,003)</u>	<u>(16,140,450)</u>	<u>(17,007,609)</u>
<b>Expenditures</b>					
001-000-510041	Countywide	Sick Pay	-	-	-
001-000-520020	Countywide	IMRF	-	-	-
001-000-520030	Countywide	FICA	-	-	-
001-000-520050	Countywide	Work Comp	25,807	150,000	25,000
001-000-520060	Countywide	Unemploy Comp	(1,500)	2,000	10,000
001-000-530401	Countywide	Prop Liab Ins	518,512	550,000	650,000
001-000-570010	Countywide	Bond Payment	1,017,769	1,016,730	1,016,730
001-000-570040	Countywide	Bond/ Loan Fees	475	500	500
001-000-590010	Countywide	Senior Services	100,000	91,000	90,000
001-000-590020	Countywide	Contingencies	-	625,000	200,000
001-000-590030	Countywide	Misc Exp	1,198	1,000	1,000
001-000-590500	Countywide	U of I Ext	-	90,000	90,000
			<u>1,662,261</u>	<u>2,526,230</u>	<u>2,083,230</u>
001-001-510011	County Clerk	Salary-Officer	68,816	71,000	73,000
001-001-510013	County Clerk	Salary-FT	253,017	250,254	216,911
001-001-510030	County Clerk	Salary-Overtime	3,930	3,000	1,750
001-001-510041	County Clerk	Sick Pay	1,259	-	-
001-001-510042	County Clerk	Longevity	3,600	-	1,800
001-001-510050	County Clerk	Stipend	-	1,800	-
001-001-520010	County Clerk	Health Ins	63,590	68,390	79,157
001-001-520020	County Clerk	IMRF	18,058	12,000	13,206
001-001-520030	County Clerk	FICA	24,320	29,150	22,450
001-001-530301	County Clerk	Software/Licensing	11,045	8,845	8,845
001-001-530303	County Clerk	Laredo/Tapestry	14,102	13,570	19,280
001-001-530405	County Clerk	Postage	10,420	3,000	3,000
001-001-540010	County Clerk	Supplies	12,160	10,000	5,000
001-001-540030	County Clerk	R.E. Trf Stamps	174,086	200,000	250,482
001-001-550010	County Clerk	Train/ Conf	791	2,700	2,700
001-001-560020	County Clerk	Telephone	348	348	348
			<u>659,542</u>	<u>674,057</u>	<u>697,929</u>
001-025-510020	Elections	Salary-PT	5,854	8,000	13,700
001-025-510030	Elections	Salary-Overtime	-	-	-
001-025-520030	Elections	FICA	440	-	1,048
001-025-530202	Elections	Election Expense	164,780	179,400	145,800
001-025-530303	Elections	Contractual Agreement	-	-	-
001-025-530403	Elections	Publication	6,325	14,000	10,000
001-025-530405	Elections	Postage	14,222	20,000	16,000
			<u>191,621</u>	<u>221,400</u>	<u>186,548</u>

**Fund - General**

<b>Account Number</b>	<b>Department</b>	<b>Description</b>	<b>FY 23 Actual</b>	<b>FY 24 Budget</b>	<b>FY 25 Budget</b>
<b>Expenditures</b>					
001-002-510011	Circuit Clerk	Salary-Officer	68,816	71,000	73,000
001-002-510013	Circuit Clerk	Salary-FT	328,362	377,814	221,705
001-002-510020	Circuit Clerk	Salary- Pt	11,528	10,000	10,000
001-002-510030	Circuit Clerk	Salary- Overtime	199	3,000	3,000
001-002-510041	Circuit Clerk	Sick Pay	991	-	-
001-002-510042	Circuit Clerk	Longevity	5,400	1,800	1,800
001-002-510050	Circuit Clerk	Stipend	-	-	-
001-002-520010	Circuit Clerk	Health Ins	66,434	95,732	60,000
001-002-520020	Circuit Clerk	IMRF	15,319	17,250	14,000
001-002-520030	Circuit Clerk	FICA	30,161	37,500	24,000
001-002-530101	Circuit Clerk	Audit	5,500	7,500	10,000
001-002-530201	Circuit Clerk	Juror Certificates	10,000	15,000	15,000
001-002-540010	Circuit Clerk	Supplies	6,945	12,000	12,000
001-002-540030	Circuit Clerk	Jury Supplies	-	4,500	4,500
001-002-590030	Circuit Clerk	Misc Exp	11,062	-	-
			<u>560,717</u>	<u>653,096</u>	<u>449,005</u>
001-003-510011	Treasurer	Salary-Officer	67,535	71,000	73,000
001-003-510013	Treasurer	Salary-FT	77,127	165,000	178,000
001-003-510020	Treasurer	Salary-PT	10,396	9,000	10,000
001-003-510030	Treasurer	Salary-Overtime	1,683	1,000	2,000
001-003-510042	Treasurer	Longevity	-	1,800	-
001-003-510050	Treasurer	Stipend	4,019	4,264	5,200
001-003-520010	Treasurer	Health Ins	42,323	70,000	45,000
001-003-520020	Treasurer	IMRF	5,960	8,000	12,069
001-003-520030	Treasurer	FICA	12,195	19,000	20,230
001-003-530104	Treasurer	Bookkeeping Reimb	(6,050)	(6,000)	-
001-003-530301	Treasurer	Software/Licensing	11,220	12,000	12,000
001-003-530303	Treasurer	Maintenance Agreement	525	4,500	4,500
001-003-530403	Treasurer	Publication	-	-	-
001-003-530404	Treasurer	Dues & Subscriptions	400	400	250
001-003-530405	Treasurer	Postage	354	3,500	1,500
001-003-540010	Treasurer	Supplies	2,640	8,000	6,000
001-003-550010	Treasurer	Train/ Conf	489	4,000	2,000
001-003-550020	Treasurer	Mileage	641	750	750
001-003-560020	Treasurer	Telephone	-	-	-
			<u>231,457</u>	<u>376,214</u>	<u>372,499</u>
001-005-510011	Coroner	Salary-Officer	42,395	42,500	42,500
001-005-510013	Coroner	Salary-FT	11,345	12,000	13,500
001-005-510020	Coroner	Salary-PT	18,170	20,000	29,000
001-005-510030	Coroner	Salary-Overtime	146	150	-
001-005-510041	Coroner	Sick Pay	270	-	-
001-005-510050	Coroner	St Stipend	-	-	-
001-005-520010	Coroner	Health Ins	3,674	3,850	3,952
001-005-520020	Coroner	IMRF	2,363	1,900	2,520
001-005-520030	Coroner	FICA	5,940	4,250	6,503
001-005-530202	Coroner	Contractual Services	32,793	51,000	11,000
001-005-530303	Coroner	Maintenance	212	500	500
001-005-530405	Coroner	Postage	252	300	300
001-005-540010	Coroner	Supplies	2,766	2,000	2,000
001-005-550010	Coroner	Train/ Conf	124	1,000	1,000
001-005-560020	Coroner	Telephone	1,388	-	-
			<u>121,838</u>	<u>139,450</u>	<u>112,775</u>

**Fund - General**

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>FY 23 Actual</u>	<u>FY 24 Budget</u>	<u>FY 25 Budget</u>
<b>Expenditures</b>					
001-004-510011	Sheriff	Salary-Officer	145,894	157,950	168,300
001-004-510013	Sheriff	Salary-FT	2,483,080	2,534,718	3,272,036
001-004-510020	Sheriff	Salary-PT	131,726	150,000	150,000
001-004-510030	Sheriff	Salary-Overtime	374,602	240,000	220,000
001-004-510040	Sheriff	Holiday Pay	168,341	146,493	-
001-004-510041	Sheriff	Sick Pay	43,815	55,000	-
001-004-510043	Sheriff	Suppl Pay	-	7,000	-
001-004-510050	Sheriff	Stipend	192	-	11,000
001-004-520010	Sheriff	Health Ins	467,486	481,020	496,413
001-004-520020	Sheriff	IMRF	425,333	467,000	539,000
001-004-520030	Sheriff	FICA	248,087	300,000	293,000
001-004-520040	Sheriff	Clothing Allowance	14,631	25,000	15,000
001-004-530103	Sheriff	Merit Commission	2,000	3,000	2,000
001-004-530104	Sheriff	New Hire Costs	31,287	40,000	45,000
001-004-530202	Sheriff	Inmate Medical	129,122	120,000	130,000
001-004-530303	Sheriff	Maint Agreement	68,024	85,000	85,000
001-004-530404	Sheriff	Dues & Subscriptions	3,470	5,000	6,000
001-004-530405	Sheriff	Postage	1,537	3,500	2,000
001-004-530502	Sheriff	Auto Repair	53,439	46,500	45,000
001-004-540010	Sheriff	Supplies	60,212	55,000	55,000
001-004-540020	Sheriff	Gasoline & Oil	104,438	130,000	105,000
001-004-540030	Sheriff	Food & Meals	179,068	150,000	160,000
001-004-550010	Sheriff	Train/ Conf	52,482	60,000	55,000
001-004-550040	Sheriff	Prisoner Transport	2,296	5,000	2,000
001-004-560020	Sheriff	Telephone	21,027	25,000	35,000
001-004-580401	Sheriff	Radio	49,469	57,000	60,000
			<u>5,261,058</u>	<u>5,349,181</u>	<u>5,951,749</u>
001-006-510013	ROE	Salary-FT	41,579	42,000	43,087
001-006-510042	ROE	Longevity	1,800	-	-
001-006-520010	ROE	Health Ins	7,221	7,300	7,769
001-006-520020	ROE	IMRF	1,629	1,500	1,939
001-006-520030	ROE	FICA	3,131	3,200	3,400
001-006-530104	ROE	Field Services	5,826	8,000	8,000
001-006-530202	ROE	Contractual Services	12,831	14,000	14,000
001-006-530303	ROE	Maint Agreement	-	-	-
001-006-540010	ROE	Supplies	710	1,000	2,000
001-006-560010	ROE	Rent	12,933	15,600	15,600
			<u>87,660</u>	<u>92,600</u>	<u>95,795</u>
001-007-510011	State's Attorney	Salary-Officer	191,926	197,436	207,000
001-007-510013	State's Attorney	Salary-FT	543,406	652,462	775,200
001-007-510020	State's Attorney	Salary-PT	11,296	17,000	20,000
001-007-510041	State's Attorney	Sick Pay	2,180	-	-
001-007-510042	State's Attorney	Longevity	1,800	5,400	3,600
001-007-520010	State's Attorney	Health Ins	88,114	100,000	110,000
001-007-520020	State's Attorney	IMRF	25,066	30,000	44,361
001-007-520030	State's Attorney	FICA	55,735	65,000	76,944
001-007-530202	State's Attorney	Contractual Services	52,935	40,000	35,000
001-007-530404	State's Attorney	Dues & Subscriptions	27,443	30,000	35,000
001-007-530405	State's Attorney	Postage	2,409	2,500	2,500
001-007-530501	State's Attorney	Maintenance	23	2,000	1,000
001-007-540010	State's Attorney	Supplies	7,397	7,000	7,000
001-007-550010	State's Attorney	Train/ Conf	3,042	7,000	5,000
001-007-550020	State's Attorney	Mileage	276	1,000	500
001-007-550040	State's Attorney	Prisoner Transport	4,760	5,000	5,000
001-007-590010	State's Attorney	St Atty App Prosc Fund	14,000	15,000	18,000
			<u>1,031,808</u>	<u>1,176,798</u>	<u>1,346,105</u>



## Fund - General

Account Number	Department	Description	FY 23 Actual	FY 24 Budget	FY 25 Budget
<b>Expenditures</b>					
001-008-510011	Public Defender	Salary-Officer	104,302	121,052	130,828
001-008-510013	Public Defender	Salary-FT	130,658	147,158	161,022
001-008-510020	Public Defender	Salary-PT	2,451	2,500	-
001-008-510042	Public Defender	Longevity	-	-	-
001-008-510050	Public Defender	Stipend	4,200	-	-
001-008-520010	Public Defender	Health Ins	42,293	44,000	45,760
001-008-520020	Public Defender	IMRF	9,291	6,600	12,683
001-008-520030	Public Defender	FICA	18,359	14,000	22,327
001-008-530102	Public Defender	Legal Services	(250)	-	-
001-008-540010	Public Defender	Supplies	3,452	3,000	7,500
001-008-550010	Public Defender	Train/ Conf	2,000	2,000	2,500
			316,756	340,310	382,620
001-010-510011	Maintenance	Salary-Officer	93,755	85,000	85,000
001-010-510013	Maintenance	Salary-FT	261,430	300,000	360,000
001-010-510030	Maintenance	Salary-Overtime	11,337	10,000	15,000
001-010-510041	Maintenance	Sick Pay	2,004	-	-
001-010-510042	Maintenance	Longevity	-	3,600	3,600
001-010-520010	Maintenance	Health Ins	56,062	43,452	63,883
001-010-520020	Maintenance	IMRF	19,818	12,701	20,862
001-010-520030	Maintenance	FICA	27,022	27,140	35,465
001-010-530301	Maintenance	Software/License	-	-	5,000
001-010-530303	Maintenance	Maintenance Agreement	62,436	100,000	120,000
001-010-530501	Maintenance	Maintenance	130,532	180,000	180,000
001-010-540010	Maintenance	Supplies - Janitorial	57,230	12,000	20,000
001-010-540020	Maintenance	Gasoline & Oil	2,669	6,000	8,000
001-010-540030	Maintenance	Supplies - Tools/Materials	-	-	40,000
001-010-550010	Maintenance	Train/ Conf	-	5,000	5,000
001-010-560020	Maintenance	Telephone	531	4,000	2,400
001-010-560030	Maintenance	Electricity	194,025	150,000	260,000
001-010-560040	Maintenance	Gas	134,893	110,000	120,000
001-010-560050	Maintenance	Water	19,470	20,000	27,000
			1,073,214	1,068,893	1,371,210
001-017-510011	Probation	Salary-Officer	101,712	105,449	114,476
001-017-510013	Probation	Salary-FT	483,827	491,211	529,502
001-017-510020	Probation	Salary-PT	336	2,000	2,000
001-017-510030	Probation	Salary-Overtime	2,578	2,500	2,500
001-017-510041	Probation	Sick Pay	7,773	3,500	6,000
001-017-510042	Probation	Longevity	-	-	2,100
001-017-510043	Probation	Merit Pay	-	-	12,000
001-017-510050	Probation	Stipend	-	-	5,000
001-017-520010	Probation	Health Ins	42,726	38,000	53,157
001-017-520020	Probation	IMRF	23,343	22,500	29,546
001-017-520030	Probation	FICA	44,370	45,000	50,228
001-017-530201	Probation	Dep Child Care	66,135	27,612	27,612
001-017-530202	Probation	Contractual Services	-	3,500	3,500
001-017-530405	Probation	Postage	837	1,100	1,100
			773,637	742,372	838,721
001-021-510010	Planning	Per Diem Wages	2,560	5,000	-
001-021-520030	Planning	FICA	203	-	-
001-021-530104	Planning	Contractual	2,706	75,000	-
001-021-540010	Planning	Supplies	403	200	-
001-021-550020	Planning	Mileage	703	500	-
			6,575	80,700	-

**Fund - General**

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>FY 23 Actual</u>	<u>FY 24 Budget</u>	<u>FY 25 Budget</u>
<b>Expenditures</b>					
001-023-510010	Zoning	Per Diem Wages	6,050	7,500	10,000
001-023-510011	Zoning	Salary-Officer	58,583	67,050	70,000
001-023-510013	Zoning	Salary-FT	55,233	49,795	55,000
001-023-510030	Zoning	Salary-Overtime	2,237	-	2,000
001-023-510041	Zoning	Sick Pay	1,464	-	1,889
001-023-510042	Zoning	Longevity	1,800	-	-
001-023-520010	Zoning	Health Ins	21,757	13,862	16,700
001-023-520020	Zoning	IMRF	4,593	4,250	5,694
001-023-520030	Zoning	FICA	9,288	9,000	10,625
001-023-530104	Zoning	Contractual	(22,031)	-	75,000
001-023-530303	Zoning	Maint Agreement	78,853	13,800	1,524
001-023-530405	Zoning	Postage	489	1,000	1,600
001-023-530502	Zoning	Auto Repair	-	700	700
001-023-540010	Zoning	Supplies	821	1,250	2,300
001-023-540020	Zoning	Gasoline & Oil	74	500	500
001-023-550010	Zoning	Train/ Conf	810	2,000	3,500
001-023-550020	Zoning	Mileage	1,177	4,000	5,000
001-023-560020	Zoning	Telephone	-	-	600
			<u>221,198</u>	<u>174,707</u>	<u>262,632</u>
001-031-510013	Judges	Salary-FT	72,689	76,017	79,818
001-031-510041	Judges	Sick Pay	257	-	-
001-031-510042	Judges	Longevity	1,800	-	-
001-031-520010	Judges	Health Ins	28,480	30,000	31,200
001-031-520020	Judges	IMRF	2,584	2,750	3,592
001-031-520030	Judges	FICA	4,938	6,000	6,106
001-031-530201	Judges	Ind Contract Serv	161,500	168,000	168,000
001-031-530202	Judges	Contractual Services	123,909	120,000	120,000
001-031-530203	Judges	Court Admin Oper	2,454	2,600	2,600
001-031-530303	Judges	Maint & Repairs	7,476	6,000	6,000
001-031-530404	Judges	Dues	2,705	3,000	3,000
001-031-540010	Judges	Supplies	5,621	6,500	7,000
001-031-540030	Judges	Lawbks & Subscr	22,239	20,000	23,000
001-031-550010	Judges	Train/ Conf	3,722	8,000	6,000
001-031-550030	Judges	Meeting/Meals	969	1,500	500
001-031-590010	Judges	Casa	17,000	17,000	17,000
			<u>458,343</u>	<u>467,367</u>	<u>473,816</u>
001-038-510011	IT	Salary-Officer	78,432	82,800	88,000
001-038-510013	IT	Salary-FT	84,869	95,000	95,000
001-038-510030	IT	Salary-Overtime	5,243	4,000	4,000
001-038-510042	IT	Longevity	-	-	-
001-038-520010	IT	Health Ins	20,162	25,000	25,000
001-038-520020	IT	IMRF	6,468	8,000	8,415
001-038-520030	IT	FICA	12,380	15,000	14,306
001-038-530202	IT	Professional Services	133,108	145,000	160,000
001-038-530301	IT	Software Licensing	54,550	90,000	99,000
001-038-530302	IT	Website	10,980	13,000	21,000
001-038-540010	IT	Supplies	616	2,000	2,000
001-038-560020	IT	Telephone	85,068	97,400	89,000
001-038-580401	IT	Hardware	14,797	15,000	10,000
001-038-590030	IT	Misc Exp	-	-	-
			<u>506,673</u>	<u>592,200</u>	<u>615,721</u>

**Fund - General**

<b>Account Number</b>	<b>Department</b>	<b>Description</b>	<b>FY 23 Actual</b>	<b>FY 24 Budget</b>	<b>FY 25 Budget</b>
<b>Expenditures</b>					
001-077-510013	911 Dispatch	Salary-FT	582,998	603,210	707,590
001-077-510030	911 Dispatch	Salary-Overtime	30,774	20,000	20,000
001-077-510040	911 Dispatch	Holiday Pay	47,661	41,543	-
001-077-510041	911 Dispatch	Sick Pay	14,659	10,000	-
001-077-510043	911 Dispatch	Suppl Pay	-	1,200	-
001-077-520010	911 Dispatch	Health Ins	104,746	112,000	120,457
001-077-520020	911 Dispatch	IMRF	26,262	23,000	32,742
001-077-520030	911 Dispatch	FICA	49,191	47,500	55,661
001-077-530301	911 Dispatch	Software/Licensing	45,520	45,520	50,000
			<u>901,811</u>	<u>903,973</u>	<u>986,450</u>
001-016-510050	Health Insurance	Stipend	3,480	3,900	-
001-016-520010	Health Insurance	Health Ins	30,827	40,000	40,000
001-016-520020	Health Insurance	IMRF	-	-	-
001-016-520030	Health Insurance	FICA	-	-	-
001-016-520070	Health Insurance	Life Insurance	-	-	-
001-016-530104	Health Insurance	FSA Activity	460	4,000	4,000
001-016-530201	Health Insurance	Admin Fees	12,368	13,000	13,000
001-016-530202	Health Insurance	PCORI Expense	414	500	500
001-016-530401	Health Insurance	Insurance Deductible	406,738	350,000	450,000
001-016-540030	Health Insurance	Wellness Expense	(6,902)	40,000	40,000
			<u>447,385</u>	<u>451,400</u>	<u>547,500</u>
001-040-510010	Assessor	Per Diem Wages	5,859	7,940	7,940
001-040-510011	Assessor	Salary-Officer	-	78,582	82,511
001-040-510013	Assessor	Salary-FT	247,804	198,575	216,610
001-040-510030	Assessor	Salary-Overtime	3,253	1,500	1,500
001-040-510042	Assessor	Longevity	1,800	-	1,800
001-040-520010	Assessor	Health Ins	35,924	40,000	44,959
001-040-520020	Assessor	IMRF	9,606	9,000	13,609
001-040-520030	Assessor	FICA	18,966	19,000	23,135
001-040-530104	Assessor	Board of Review	283	350	350
001-040-530202	Assessor	Contractual Services	35,202	34,700	44,830
001-040-530301	Assessor	Software/Licensing	46,602	55,000	51,129
001-040-530303	Assessor	Maint Agreement	275	500	500
001-040-530403	Assessor	Publication	6,520	7,200	11,466
001-040-530405	Assessor	Postage	1,217	1,500	1,200
001-040-540010	Assessor	Supplies	4,745	5,000	5,000
001-040-550010	Assessor	Train/ Conf	4,499	4,000	8,000
001-040-550020	Assessor	Mileage	1,291	2,000	2,000
001-040-560020	Assessor	Telephone	-	350	350
001-040-580401	Assessor	Equip & Furn	905	500	500
			<u>424,751</u>	<u>465,697</u>	<u>517,389</u>

**Fund - General**

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>FY 23 Actual</u>	<u>FY 24 Budget</u>	<u>FY 25 Budget</u>
<b>Expenditures</b>					
001-015-510010	County Board	Per Diem Wages	59,240	60,000	60,000
001-015-510011	County Board	Salary-Officer	104,471	115,000	131,250
001-015-510013	County Board	Salary-FT	42,629	43,140	118,000
001-015-510021	County Board	Co Board Stipends	7,300	13,200	13,200
001-015-510030	County Board	Salary-Overtime	5,891	5,000	5,000
001-015-510041	County Board	Sick Pay	2,365	-	-
001-015-510042	County Board	Longevity	-	1,800	-
001-015-510050	County Board	Stipend	4,200	-	-
001-015-520010	County Board	Health Ins	21,916	26,979	25,000
001-015-520020	County Board	IMRF	6,269	5,178	11,441
001-015-520030	County Board	FICA	17,607	15,479	25,050
001-015-530101	County Board	Audit	58,100	65,000	55,000
001-015-530102	County Board	Legal Services	26,793	50,000	50,000
001-015-530103	County Board	Grant Stipend	3,500	8,000	-
001-015-530104	County Board	Consultants	2,252	33,000	50,000
001-015-530201	County Board	Tourism	170,993	50,500	50,500
001-015-530202	County Board	Econ Dev	66,469	90,000	90,000
001-015-530301	County Board	Software/Licensing	24,843	15,000	15,000
001-015-530303	County Board	Maint Agreement	1,701	2,500	2,500
001-015-530403	County Board	Publication	12,543	8,000	16,000
001-015-530404	County Board	Dues & Subscriptions	4,236	3,000	3,000
001-015-540010	County Board	Supplies	6,142	6,000	6,000
001-015-550010	County Board	Train/ Conf	797	2,500	7,500
001-015-550020	County Board	Mileage	11,566	14,000	14,000
001-015-560020	County Board	Telephone	1,200	1,200	1,800
001-015-580401	County Board	Equip & Furn	7,312	2,500	15,000
			<u>670,335</u>	<u>636,976</u>	<u>765,241</u>
		Total Expenditures	<u>15,608,640</u>	<u>17,133,621</u>	<u>18,056,935</u>
<b>Transfers in</b>					
001-000-610000	Countywide	Transfer In	(7,296)	(310,700)	(200,000)
001-004-610000	Sheriff	Public Safety Transfer	(1,012,000)	(1,016,730)	(1,016,730)
001-070-610000	Highway	Solid Waste Transfer	-	-	(200,000)
		Total Transfers In	<u>(1,019,296)</u>	<u>(1,327,430)</u>	<u>(1,416,730)</u>
<b>Transfers Out</b>					
001-000-620000	Countywide	Transfer Out	1,227,294	-	-
001-029-620000	EMS	Ema Transfer Out	104,003	52,900	84,726
001-076-620000	Health Dept	Transfer Out-Health Dept	465,000	280,000	280,000
		Total Transfers Out	<u>1,796,297</u>	<u>332,900</u>	<u>364,726</u>
		(Excess) Deficit Revenues over Expenditures	<u>11,638</u>	<u>(1,359)</u>	<u>(2,678)</u>
		Beginning Est Cash Balance			<u>2,500,000</u>
		Ending Est Cash Balance			<u>2,502,678</u>

**Fund - Animal Control**

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>FY 23 Actual</u>	<u>FY 24 Budget</u>	<u>FY 25 Budget</u>
002-009-440010	Animal Control	Rabies/ Tags	(122,977)	(120,000)	(155,000)
002-009-440060	Animal Control	Impoundment Fees	(56,348)	(52,000)	(72,500)
002-009-490010	Animal Control	Interest Income	(4,160)	(100)	(3,000)
002-009-490090	Animal Control	Misc Revenue	(2,914)	-	-
002-009-510011	Animal Control	Salary-Officer	41,575	46,051	48,000
002-009-510013	Animal Control	Salary-FT	42,018	100	80,000
002-009-510020	Animal Control	Salary-PT	7,589	34,216	16,620
002-009-510030	Animal Control	Salary-Overtime	850	33,275	5,000
002-009-510041	Animal Control	Sick Pay	865	-	-
002-009-510042	Animal Control	Longevity	-	1,800	-
002-009-520010	Animal Control	Health Ins	15,900	15,000	20,000
002-009-520020	Animal Control	IMRF	3,128	3,000	6,733
002-009-520030	Animal Control	FICA	6,509	6,200	11,670
002-009-530104	Animal Control	Vet Expense	3,300	3,700	4,800
002-009-530201	Animal Control	Contractual Services	8,160	8,900	-
002-009-530402	Animal Control	Advertising/Marketing	-	250	200
002-009-530405	Animal Control	Postage	1,710	1,500	1,500
002-009-530501	Animal Control	Maintenance	69	500	-
002-009-540010	Animal Control	Supplies	7,171	8,000	8,000
002-009-540020	Animal Control	Gasoline & Oil	1,974	2,000	3,200
002-009-560030	Animal Control	Electricity	3,689	2,400	-
002-009-560040	Animal Control	Gas	691	750	-
002-009-560050	Animal Control	Water	1,679	1,000	-
002-009-580401	Animal Control	Equip & Furn	979	-	2,000
002-009-610000	Animal Control	Transfer out	-	-	52,000
(Excess) Deficit Revenues over Expenditures			<u>(38,543)</u>	<u>(3,458)</u>	<u>29,223</u>
Beginning Est Cash Balance					<u>165,000</u>
Ending Est Cash Balance					<u>135,777</u>

**Fund - Indemnity**

003-003-440010	Treasurer	Collector Fees	(19,075)	(12,500)	(13,000)
003-003-490010	Treasurer	Interest Income	(8,279)	(5,000)	(5,000)
003-003-590030	Treasurer	Misc Exp	11,728	15,000	15,000
			<u>(15,626)</u>	<u>(2,500)</u>	<u>(3,000)</u>
Beginning Est Cash Balance					<u>280,000</u>
Ending Est Cash Balance					<u>283,000</u>

**Fund - Law Library**

004-031-440010	Judges	Receipts	(20,730)	(18,000)	(30,000)
004-031-490010	Judges	Interest Income	(16)	-	-
004-031-530404	Judges	Lawbks & Subscr	22,986	18,000	25,000
			<u>2,240</u>	<u>-</u>	<u>(5,000)</u>
Beginning Est Cash Balance					<u>1,000</u>
Ending Est Cash Balance					<u>6,000</u>

**Fund - Veterans Administration**

Account Number	Department	Description	FY 23 Actual	FY 24 Budget	FY 25 Budget
006-046-410010	Veterans	Property Taxes	(36,651)	(37,000)	(37,000)
006-046-490010	Veterans	Interest Income	(5,639)	(3,000)	(3,000)
006-046-510020	Veterans	PT- Hourly	17,544	17,500	18,000
006-046-510021	Veterans	PT Salary- Officer	-	2,000	2,000
006-046-520030	Veterans	FICA	1,342	1,200	1,200
006-046-530202	Veterans	Care Vets & Widows	15,244	56,500	56,500
006-046-540010	Veterans	Supplies	542	1,500	2,000
			<u>(7,618)</u>	<u>38,700</u>	<u>39,700</u>
		Beginning Est Cash Balance			195,000
		Ending Est Cash Balance			<u>155,300</u>

**Fund - Court Document Storage**

007-002-440010	Circuit Clerk	Fees Collected	(63,991)	(52,000)	(70,000)
007-002-490010	Circuit Clerk	Interest Income	(5,626)	(500)	(4,000)
007-002-510020	Circuit Clerk	Salary-PT	1,176	18,500	43,500
007-002-520030	Circuit Clerk	FICA	90	150	3,393
007-002-530202	Circuit Clerk	Microfilming	1,095	15,000	15,000
007-002-530303	Circuit Clerk	Maint Agreement	39,415	40,000	45,000
007-002-540010	Circuit Clerk	Supplies	1,659	8,000	8,000
007-002-580401	Circuit Clerk	Equip & Furn	739	45,000	45,000
007-002-590030	Circuit Clerk	Misc Exp	20,396	40,000	40,000
			<u>(5,047)</u>	<u>114,150</u>	<u>125,893</u>
		Beginning Est Cash Balance			250,000
		Ending Est Cash Balance			<u>124,107</u>

**Fund - Circuit Clerk Automation**

008-002-440010	Circuit Clerk	Fees Collected	(64,948)	(52,000)	(70,000)
008-002-490010	Circuit Clerk	Interest Income	(3,793)	(500)	(500)
008-002-510020	Circuit Clerk	Salary-PT	1,584	16,500	66,500
008-002-520030	Circuit Clerk	FICA	121	-	-
008-002-530301	Circuit Clerk	Software/Licensing	-	45,000	45,000
008-002-530303	Circuit Clerk	Maint Agreement	28,468	35,000	40,000
008-002-550010	Circuit Clerk	Train/ Conf	-	5,000	5,000
008-002-580401	Circuit Clerk	Equip & Furn	1,200	10,000	10,000
008-002-590030	Circuit Clerk	Misc Exp	-	45,000	45,000
			<u>(37,368)</u>	<u>104,000</u>	<u>141,000</u>
		Beginning Est Cash Balance			192,000
		Ending Est Cash Balance			<u>51,000</u>

**Fund - Special Recording**

009-001-440010	County Clerk	Special Record Fees	(109,745)	(93,126)	(135,720)
009-001-490010	County Clerk	Interest Income	(3,369)	(300)	(4,722)
009-001-590030	County Clerk	Misc Exp	55,786	44,700	82,940
			<u>(57,328)</u>	<u>(48,726)</u>	<u>(57,502)</u>
		Beginning Est Cash Balance			200,000
		Ending Est Cash Balance			<u>257,502</u>

**Fund - Vital Records Automation**

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>FY 23 Actual</u>	<u>FY 24 Budget</u>	<u>FY 25 Budget</u>
010-001-440010	County Clerk	Vital Record Fees	(4,966)	(5,124)	(4,950)
010-001-490010	County Clerk	Interest Income	(281)	(262)	(100)
010-001-510050	County Clerk	Stipend	-	2,000	-
010-001-590030	County Clerk	Misc Exp	6,685	9,200	10,788
			<u>1,438</u>	<u>5,814</u>	<u>5,738</u>
		Beginning Est Cash Balance			<u>8,800</u>
		Ending Est Cash Balance			<u>3,062</u>

**Fund - Collector Automation**

012-003-440010	Treasurer	Fees Collected	(16,989)	(9,000)	(15,000)
012-003-490010	Treasurer	Interest Income	(1,471)	(2,500)	(1,500)
012-003-530301	Treasurer	Software/Licensing	21,014	17,500	20,000
012-003-550010	Treasurer	Train/ Conf	159	1,500	1,500
012-003-580401	Treasurer	Equip & Furn	1,510	3,000	3,000
			<u>4,223</u>	<u>10,500</u>	<u>8,000</u>
		Beginning Est Cash Balance			<u>25,000</u>
		Ending Est Cash Balance			<u>17,000</u>

**Fund - Child Support Enforcement**

015-002-440010	Circuit Clerk	Fees Collected	(14,836)	(8,000)	(8,000)
015-002-490010	Circuit Clerk	Interest Income	(2,255)	(100)	(100)
015-002-510030	Circuit Clerk	Salary-Overtime	-	10,000	15,000
015-002-520030	Circuit Clerk	FICA	-	-	-
015-002-530405	Circuit Clerk	Postage	8,551	15,000	20,000
015-002-590030	Circuit Clerk	Misc Exp	-	-	-
			<u>(8,540)</u>	<u>16,900</u>	<u>26,900</u>
		Beginning Est Cash Balance			<u>70,000</u>
		Ending Est Cash Balance			<u>43,100</u>

**Fund - Probation Services**

017-017-440010	Probation	Fees Collected	(87,467)	(75,000)	(85,000)
017-017-440040	Probation	Ops Fee	(5,334)	(5,000)	(5,000)
017-017-490010	Probation	Interest Income	(10,933)	-	-
017-017-510042	Probation	Longevity	5,750	6,250	-
017-017-510043	Probation	Salary Merit	-	9,000	-
017-017-530104	Probation	Drug Testing	8,786	30,000	10,000
017-017-530202	Probation	Programming	115,289	50,000	3,000
017-017-530502	Probation	Auto Repair	2,895	4,000	4,000
017-017-540010	Probation	Supplies	5,728	7,000	7,000
017-017-550010	Probation	Train/ Conf	9,312	10,000	10,000
017-017-550020	Probation	Mileage	-	500	500
017-017-560020	Probation	Telephone	2,088	5,000	3,000
017-017-580401	Probation	Equip & Furn	5,275	40,000	15,000
			<u>51,389</u>	<u>81,750</u>	<u>(37,500)</u>
		Beginning Est Cash Balance			<u>405,000</u>
		Ending Est Cash Balance			<u>442,500</u>

**Fund - Drug Forfeiture**

Account Number	Department	Description	FY 23 Actual	FY 24 Budget	FY 25 Budget
020-007-440010	State's Attorney	Fees Collected	(987)	(1,500)	(2,000)
020-007-490010	State's Attorney	Interest Income	(506)	-	-
020-007-590030	State's Attorney	Misc Exp	900	1,500	2,000
			<u>(593)</u>	<u>-</u>	<u>-</u>
		Beginning Est Cash Balance			15,000
		Ending Est Cash Balance			<u>15,000</u>

**Fund - Marriage**

021-031-440010	Judges	Fees Collected	(513)	(600)	-
021-031-590030	Judges	Misc Exp	-	1,500	-
			<u>(513)</u>	<u>900</u>	<u>-</u>
		Beginning Est Cash Balance			2,500
		Ending Est Cash Balance			<u>2,500</u>

**Fund - Capital Improvements**

022-000-490010	Countywide	Interest Income	(224,233)	(15,000)	(200,000)
022-000-580301	Countywide	Buildings/Improvements	39,450	4,090,000	2,585,000
022-000-580401	Countywide	Equip & Furn	161,451	375,533	1,658,397
022-000-580501	Countywide	Vehicles	166,544	192,000	245,250
022-000-590030	Countywide	Misc Exp	-	-	150,000
022-000-610000	Countywide	Transfer In	(1,638,677)	-	(710,000)
022-000-620000	Countywide	Transfer Out	7,296	-	200,000
			<u>(1,488,169)</u>	<u>4,642,533</u>	<u>3,928,647</u>
		Beginning Est Cash Balance			9,000,000
		Ending Est Cash Balance			<u>5,071,353</u>

**Fund - Solid Waste**

025-070-440010	Highway	Fees Collected	(448,109)	(400,000)	(450,000)
025-070-490010	Highway	Interest Income	(68,439)	(30,000)	(75,000)
025-070-510010	Highway	Per Diem Wages	300	-	-
025-070-520030	Highway	FICA	4	-	-
025-070-530102	Highway	Legal Services	-	50,000	50,000
025-070-530104	Highway	Programming	25,338	17,600	17,600
025-070-530202	Highway	Contractual Services	109,973	205,175	211,000
025-070-590010	Highway	Soil & Water	-	20,000	20,000
025-070-620000	Highway	Transfer Out	450,060	39,837	41,032
025-070-620001	Highway	Transfer Out	-	-	200,000
			<u>69,127</u>	<u>(97,388)</u>	<u>14,632</u>
		Beginning Est Cash Balance			2,015,000
		Ending Est Cash Balance			<u>2,000,368</u>

**Fund - Home Confinement**

028-017-440010	Probation	Fees Collected	(731)	(1,500)	(1,500)
028-017-490010	Probation	Interest Income	(417)	-	-
028-017-590030	Probation	Misc Exp	135	3,000	3,000
			<u>(1,013)</u>	<u>1,500</u>	<u>1,500</u>
		Beginning Est Cash Balance			14,000
		Ending Est Cash Balance			<u>12,500</u>



**Fund - Highway**

<b>Account Number</b>	<b>Department</b>	<b>Description</b>	<b>FY 23 Actual</b>	<b>FY 24 Budget</b>	<b>FY 25 Budget</b>
030-070-410010	Highway	Property Taxes	(1,107,363)	(1,162,500)	(1,100,625)
030-070-440010	Highway	Permit Fees	(65,000)	(10,000)	(10,000)
030-070-450020	Highway	Twmsp Bridge Eng Reimb Rev	-	-	(25,000)
030-070-450030	Highway	Twmsp MFT Eng Reimb Rev	(116,055)	(100,000)	(140,000)
030-070-450040	Highway	Co MFT Labor & Equip Reimb Rev	(371,973)	(420,000)	(420,000)
030-070-450050	Highway	Co MFT Officer Wage Reimb Rev	(178,569)	(126,000)	(145,600)
030-070-490010	Highway	Interest Income	(74,635)	(30,000)	(75,000)
030-070-490030	Highway	Sold Equipment	-	(10,000)	(20,000)
030-070-490090	Highway	Misc Revenue	(269,934)	(5,000)	(10,000)
030-070-510011	Highway	Salary-Officer	118,452	126,000	145,600
030-070-510013	Highway	Salary-FT	730,729	780,000	811,200
030-070-510020	Highway	Salary-PT	-	18,000	20,000
030-070-510030	Highway	Salary-Overtime	37,702	60,000	60,000
030-070-510041	Highway	Sick Pay	15,112	15,000	15,000
030-070-510042	Highway	Longevity	1,800	1,500	1,800
030-070-520010	Highway	Health Ins	148,895	152,000	165,000
030-070-520020	Highway	IMRF	78,669	45,000	45,000
030-070-520030	Highway	FICA	66,636	80,000	80,000
030-070-530501	Highway	Maintenance	61,666	80,000	85,000
030-070-540010	Highway	Supplies	11,619	14,000	14,000
030-070-540030	Highway	Safety Equipment	2,460	6,500	6,500
030-070-550010	Highway	Train/ Conf	322	5,500	5,500
030-070-560020	Highway	Telephone	7,061	12,000	12,000
030-070-560030	Highway	Electricity	5,740	8,000	8,000
030-070-560040	Highway	Gas	10,256	20,000	20,000
030-070-560050	Highway	Water	559	1,200	1,200
030-070-580201	Highway	Highway Maintenance	161,797	180,000	185,000
030-070-580202	Highway	Highway Construction	-	580,000	650,000
030-070-580401	Highway	Equip & Furn	70,846	800,000	350,000
030-070-590030	Highway	Misc Exp	(89,911)	-	-
030-070-610000	Highway	Transfer In	(38,677)	(39,837)	(41,032)
			<u>(781,796)</u>	<u>1,081,363</u>	<u>693,543</u>
			Beginning Est Cash Balance		<u>2,800,000</u>
			Ending Est Cash Balance		<u>2,106,457</u>

**Fund - Special Bridge**

031-070-410010	Highway	Property Taxes	(299,994)	(290,000)	(298,700)
031-070-450020	Highway	Twmsp Bridge Reimb	(53,735)	-	(540,000)
031-070-450030	Highway	Twmsp Jnt Drain Proj Reimb	-	-	-
031-070-490010	Highway	Interest Income	(30,296)	(1,000)	(30,000)
031-070-490090	Highway	Misc Revenue	(69,413)	(45,000)	(10,000)
031-070-530202	Highway	Contractual Services	218,540	200,000	200,000
031-070-540010	Highway	Culvert Materials	128,904	150,000	150,000
031-070-580201	Highway	Expenditures	93,105	100,000	135,000
031-070-580202	Highway	Twmsp Bridge Expenses	-	350,000	550,000
			<u>(12,889)</u>	<u>464,000</u>	<u>156,300</u>
			Beginning Est Cash Balance		<u>796,000</u>
			Ending Est Cash Balance		<u>639,700</u>

**Fund - Highway Federal Aid Matching**

Account Number	Department	Description	FY 23 Actual	FY 24 Budget	FY 25 Budget
032-070-410010	Highway	Property Taxes	(340,509)	(350,000)	(360,500)
032-070-490010	Highway	Interest Income	(65,342)	(15,000)	(70,000)
032-070-530103	Highway	Engineering	-	150,000	150,000
032-070-580201	Highway	Project Expenses	231,591	1,837,000	1,300,000
			<u>(174,260)</u>	<u>1,622,000</u>	<u>1,019,500</u>
		Beginning Est Cash Balance			2,500,000
		Ending Est Cash Balance			<u>1,480,500</u>

**Fund - County Motor Fuel Tax**

033-070-420010	Highway	Tax Allotment	(563,977)	(750,000)	(1,050,000)
033-070-420020	Highway	Cnty Consol Rev	(245,006)	(247,000)	(247,200)
033-070-450010	Highway	St of IL Reimb	-	(59,910)	(72,800)
033-070-490010	Highway	Interest Income	(101,418)	(3,000)	(65,000)
033-070-490090	Highway	Misc Revenue	(14,149)	-	-
033-070-580201	Highway	Expenditures	1,968,579	887,050	816,500
033-070-580202	Highway	Hwy Labor & Equip Reimb Exp	401,315	420,000	420,000
			<u>1,445,344</u>	<u>247,140</u>	<u>(198,500)</u>
		Beginning Est Cash Balance			1,500,000
		Ending Est Cash Balance			<u>1,698,500</u>

**Fund - Tuberculosis Sanitarium**

040-076-410010	Health Dept	Property Taxes	(14,470)	(14,000)	(14,000)
040-076-440010	Health Dept	Fees Collected	(1,110)	(1,000)	(1,200)
040-076-490010	Health Dept	Interest Income	(2,902)	(2,300)	(4,000)
040-076-530201	Health Dept	Contractual Services	(103)	12,500	12,500
			<u>(18,585)</u>	<u>(4,800)</u>	<u>(6,700)</u>
		Beginning Est Cash Balance			150,000
		Ending Est Cash Balance			<u>156,700</u>

**Fund - Health Department**

**Revenues**

041-076-410010	Health Dept	Property Taxes	(55,945)	(56,000)	(56,000)
041-076-430020	Health Dept	Pers Prop Replc Tax	(17,000)	(17,000)	(17,000)
041-076-440010	Health Dept	F.P. Patient Fee	(81,587)	(79,000)	(85,000)
041-076-440020	Health Dept	Immune Clinic Fees	(64,962)	(55,000)	(60,000)
041-076-440021	Health Dept	Well Woman Clinic Fees	(308)	(100)	(100)
041-076-440030	Health Dept	Flu Fees	(19,601)	(9,000)	(12,000)
041-076-440040	Health Dept	Screening Fees	(3,069)	(2,000)	(3,000)
041-076-440050	Health Dept	STD Testing Fees	(140)	(2,500)	(3,000)
041-076-440051	Health Dept	Sanitary Eval Fees	(12,232)	(12,000)	(15,000)
041-076-440052	Health Dept	Non Comm Well Fees	(760)	(1,200)	(1,200)
041-076-440053	Health Dept	WTR Supp Permits	(5,408)	(6,000)	(6,700)
041-076-440054	Health Dept	Septic LIC/Permit	(11,050)	(13,000)	(16,000)
041-076-440055	Health Dept	Fluoride Treat Fees	(2,024)	(1,000)	(3,500)
041-076-440056	Health Dept	Lead Testing	(358)	(500)	(400)
041-076-440057	Health Dept	Smoke Free IL Fines	-	(250)	-
041-076-440058	Health Dept	Food Permits	(64,864)	(70,000)	(96,500)
041-076-440060	Health Dept	Safety Seat Rev	(525)	(500)	(30)
041-076-440061	Health Dept	Covid Mass Vaccination Fee	(8,760)	(10,000)	-
041-076-440062	Health Dept	Centene Case Mgmt	(20,497)	(21,000)	(21,000)
041-076-440063	Health Dept	School/Sports Clinic Fees	(3,752)	(3,000)	(3,500)

**Fund - Health Department**

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>FY 23 Actual</u>	<u>FY 24 Budget</u>	<u>FY 25 Budget</u>
<b>Revenues</b>					
041-076-440064	Health Dept	Glucose & Cholesterol Scr Fee	(30)	(1,500)	(500)
041-076-450020	Health Dept	Contractual Service - Tb Fund	(1,717)	(12,500)	(12,500)
041-076-471002	Health Dept	IDPH-Emergency Preparedness	(49,058)	(44,968)	(44,968)
041-076-471003	Health Dept	IDPH- Health Protection Grant	(71,673)	(100,000)	(100,000)
041-076-471005	Health Dept	IDPH-Vector Control	(14,664)	(14,664)	(14,664)
041-076-471006	Health Dept	IEMA- Radon	(10,100)	(7,200)	(7,200)
041-076-471007	Health Dept	Medical Cannabis Application A	(225)	(300)	-
041-076-471008	Health Dept	IDPH-Potable Water Supply Grant	(1,213)	(1,000)	(1,000)
041-076-471010	Health Dept	IDHS- WIC Grant	(97,042)	(100,783)	(106,080)
041-076-471011	Health Dept	IDHS-Bf Peer Counseling	(19,553)	(16,960)	(17,469)
041-076-471012	Health Dept	IDHS- WIC Farmer'S Market	(1,000)	(1,000)	(1,000)
041-076-471014	Health Dept	IDHS- Fcm Hwil/Hrif	(115,870)	(114,480)	(114,480)
041-076-471015	Health Dept	IDPH- Family Planning Grant	(100,000)	(110,000)	(110,000)
041-076-471016	Health Dept	IDPH- Tanning Bed Inspection	(500)	(600)	(600)
041-076-471017	Health Dept	IDPH- Body Art Inspections	(825)	(150)	(500)
041-076-471018	Health Dept	IDPH- Tobacco Free Communities	(32,094)	(31,292)	(31,292)
041-076-471019	Health Dept	Lead Grant	(13,200)	(13,200)	(25,000)
041-076-471026	Health Dept	IDPH Covid Crisis 22	(20,753)	(53,546)	-
041-076-471027	Health Dept	IDPH Covid-19 Response Grant	(75,153)	-	-
041-076-471029	Health Dept	NEHA/FDA Retail Funding Grant	-	(26,369)	(26,500)
041-076-471030	Health Dept	IDPH Clear-Win Lead Abate Gran	-	-	(50,000)
041-076-471031	Health Dept	IDPH-Covid 19 2023 Grant	(55,539)	(150,000)	-
041-076-471032	Health Dept	SIPA Grant	(350,000)	-	-
041-076-471033	Health Dept	Tick Surveillance Grant	-	-	(4,125)
041-076-471035	Health Dept	IDPH Residential Sharps Colle	-	-	(10,620)
041-076-471036	Health Dept	IDPH Respiratory Surveillance	-	-	(140,000)
041-076-471037	Health Dept	Strep Testing Fees	-	-	(500)
041-076-490010	Health Dept	Interest Income	(24,933)	(24,000)	(35,000)
041-076-490090	Health Dept	Misc Revenue	(106,879)	(4,000)	(4,000)
041-076-610000	Health Dept	Transfer In	(465,000)	(280,000)	(280,000)
Total Revenue			(1,999,863)	(1,467,562)	(1,537,928)
<b>Expenditures</b>					
041-076-510011	Health Dept	Salary-Officer	85,424	83,984	86,503
041-076-510013	Health Dept	Salary-FT	905,140	906,900	891,324
041-076-510020	Health Dept	Salary-PT	89,142	99,708	101,494
041-076-510041	Health Dept	Sick Pay	7,195	8,000	5,200
041-076-510042	Health Dept	Longevity	1,800	1,800	5,400
041-076-520010	Health Dept	Health Ins	131,319	125,400	154,518
041-076-520020	Health Dept	IMRF	41,076	40,000	43,597
041-076-520030	Health Dept	FICA	79,208	80,000	83,379
041-076-520060	Health Dept	Unemploy Comp	1,500	1,500	1,500
041-076-530104	Health Dept	Programming	320,880	205,000	175,000
041-076-530201	Health Dept	Contractual Services	128,638	130,000	130,000
041-076-530303	Health Dept	Maint Agreement	6,544	7,000	8,000
041-076-540010	Health Dept	Supplies	10,052	3,000	5,000
041-076-550010	Health Dept	Train/ Conf	23,726	18,600	20,000
041-076-560010	Health Dept	Rent	6,000	6,000	6,000
041-076-560020	Health Dept	Telephone	5,769	4,700	4,700
041-076-580401	Health Dept	Equip & Furn	23,606	13,000	14,000
Total Expenditures			1,867,019	1,734,592	1,735,615
			(132,844)	267,030	197,687
Beginning Est Cash Balance					700,000
Ending Est Cash Balance					502,313

**Fund - Public Safety**

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>FY 23 Actual</u>	<u>FY 24 Budget</u>	<u>FY 25 Budget</u>
050-000-420010	Countywide	PS Sales Tax	(1,643,005)	(1,425,000)	(1,750,000)
050-000-490010	Countywide	Interest Income	(11,160)	-	(5,000)
050-000-620000	Countywide	Transfer Out	1,012,000	1,016,730	1,666,730
			<u>(642,165)</u>	<u>(408,270)</u>	<u>(88,270)</u>
		Beginning Est Cash Balance			-
		Ending Est Cash Balance			<u>88,270</u>

**Fund - DUI**

060-004-440010	Sheriff	Fees Collected	(9,966)	(15,000)	(15,000)
060-004-490010	Sheriff	Interest Income	(1,131)	-	-
060-004-590030	Sheriff	Misc Exp	18,074	15,000	20,000
			<u>6,977</u>	<u>-</u>	<u>5,000</u>
		Beginning Est Cash Balance			40,000
		Ending Est Cash Balance			<u>35,000</u>

**Fund - Victim Impact Panel**

062-007-440010	State's Attorney	Fees Collected	-	-	-
062-007-590030	State's Attorney	Misc Exp	1,150	10,000	-
			<u>1,150</u>	<u>10,000</u>	<u>-</u>
		Beginning Est Cash Balance			5,000
		Ending Est Cash Balance			<u>5,000</u>

**Fund - Arrestees' Medical**

065-004-440010	Sheriff	Fees Collected	(4,615)	(4,000)	(4,000)
065-004-490010	Sheriff	Interest Income	(309)	-	-
065-004-590030	Sheriff	Arrestee's Exp	6,619	6,500	9,000
			<u>1,695</u>	<u>2,500</u>	<u>5,000</u>
		Beginning Est Cash Balance			1,500
		Ending Est Cash Balance			<u>(3,500)</u>

**Fund - Commissary**

066-004-440010	Sheriff	Fees Collected	(148,416)	(80,000)	(120,000)
066-004-590030	Sheriff	Misc Exp	125,644	80,000	120,000
			<u>(22,772)</u>	<u>-</u>	<u>-</u>
		Beginning Est Cash Balance			130,000
		Ending Est Cash Balance			<u>130,000</u>

**Fund - Drug Street**

070-004-440010	Sheriff	Fees Collected	(10,764)	(8,000)	(8,000)
070-004-490010	Sheriff	Interest Income	(155)	-	-
070-004-590030	Sheriff	Misc Exp	4,417	8,000	8,000
			<u>(6,502)</u>	<u>-</u>	<u>-</u>
		Beginning Est Cash Balance			9,000
		Ending Est Cash Balance			<u>9,000</u>

**Fund - GIS**

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>FY 23 Actual</u>	<u>FY 24 Budget</u>	<u>FY 25 Budget</u>
071-040-440010	Assessor	Recording Fees	(143,622)	(180,000)	(180,000)
071-040-450020	Assessor	Fees	(25,669)	(26,000)	(29,000)
071-040-490010	Assessor	Interest Income	(6,337)	(500)	(5,000)
071-040-490090	Assessor	Misc Revenue	-	-	-
071-040-510013	Assessor	Salary-FT	61,984	107,288	116,480
071-040-520010	Assessor	Health Ins	-	7,242	-
071-040-520020	Assessor	IMRF	2,472	7,027	4,000
071-040-520030	Assessor	FICA	4,742	8,208	9,085
071-040-530301	Assessor	Software/Licensing	114,198	80,000	109,766
071-040-530405	Assessor	Postage	-	100	100
071-040-540010	Assessor	Supplies	912	5,500	1,000
071-040-550010	Assessor	Train/ Conf	2,951	4,000	6,000
			<u>11,631</u>	<u>12,865</u>	<u>32,431</u>
		Beginning Est Cash Balance			<u>180,000</u>
		Ending Est Cash Balance			<u>147,569</u>

**Fund - K9**

075-004-440010	Sheriff	Fees Collected	(53,075)	-	-
075-004-590030	Sheriff	Misc Exp	40,790	-	-
075-004-610000	Sheriff	K-9 Transfer	-	-	-
075-004-620000	Sheriff	K-9 Transfer Out	-	-	-
			<u>(12,285)</u>	<u>-</u>	<u>-</u>
		Beginning Est Cash Balance			<u>20,000</u>
		Ending Est Cash Balance			<u>20,000</u>

**Fund - JJC Youth**

077-017-440010	Probation	Fees Collected	(5,621)	(3,000)	(6,000)
077-017-490010	Probation	Interest Income	(1,312)	-	-
077-017-590030	Probation	Misc Exp	2,000	4,000	4,000
			<u>(4,933)</u>	<u>1,000</u>	<u>(2,000)</u>
		Beginning Est Cash Balance			<u>50,000</u>
		Ending Est Cash Balance			<u>52,000</u>

**Fund - Drug Court**

080-017-440010	Probation	Fees Collected	(21,190)	(25,000)	(30,000)
080-017-490010	Probation	Interest Income	(2,924)	-	-
080-017-590030	Probation	Misc Exp	22,581	25,000	30,000
			<u>(1,533)</u>	<u>-</u>	<u>-</u>
		Beginning Est Cash Balance			<u>105,000</u>
		Ending Est Cash Balance			<u>105,000</u>

**Fund - States' Attorney Collection**

081-007-490010	State's Attorney	Interest Income	(89)	(100)	(100)
081-007-590030	State's Attorney	Misc Exp	-	2,000	1,000
			<u>(89)</u>	<u>1,900</u>	<u>900</u>
		Beginning Est Cash Balance			<u>2,000</u>
		Ending Est Cash Balance			<u>1,100</u>

**Fund - Pet Population**

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>FY 23 Actual</u>	<u>FY 24 Budget</u>	<u>FY 25 Budget</u>
084-009-440010	Animal Control	Fees Collected	(31,087)	(26,000)	(38,000)
084-009-490010	Animal Control	Interest Income	(2,452)	(50)	-
084-009-530104	Animal Control	Veterinary Services	1,325	-	-
084-009-530402	Animal Control	Advertising/Marketing	-	16,500	100
084-009-540010	Animal Control	Supplies	1,687	1,500	4,000
084-009-580401	Animal Control	Equip & Furn	-	-	-
084-009-590030	Animal Control	Misc Exp	14,206	500	16,500
084-009-620000	Animal Control	Transfer Out	-	-	8,000
			<u>(16,321)</u>	<u>(7,550)</u>	<u>(9,400)</u>
		Beginning Est Cash Balance			110,000
		Ending Est Cash Balance			<u>119,400</u>

**Fund - Mental Health Court**

085-017-490010	Probation	Interest Income	(975)	-	-
085-017-590030	Probation	Misc Exp	-	2,000	2,000
			<u>(975)</u>	<u>2,000</u>	<u>2,000</u>
		Beginning Est Cash Balance			30,000
		Ending Est Cash Balance			<u>28,000</u>

**Fund - Veterans Treatment Court**

086-017-440010	Probation	Fees Collected	(5,279)	(3,000)	(3,000)
086-017-490010	Probation	Interest Income	(996)	-	-
086-017-590030	Probation	Misc Exp	5,349	3,000	7,000
			<u>(926)</u>	<u>-</u>	<u>4,000</u>
		Beginning Est Cash Balance			30,000
		Ending Est Cash Balance			<u>26,000</u>

**Fund - Coroner**

087-005-440010	Coroner	Fees Collected	(17,040)	(15,000)	(20,000)
087-005-490010	Coroner	Interest Income	(1,377)	(50)	(1,500)
087-005-590030	Coroner	Misc Exp	3,064	40,000	40,000
			<u>(15,353)</u>	<u>24,950</u>	<u>18,500</u>
		Beginning Est Cash Balance			84,000
		Ending Est Cash Balance			<u>65,500</u>

**Fund - Domestic Violence Surveillance**

088-017-440010	Probation	Fees Collected	(856)	(1,000)	(1,000)
088-017-490010	Probation	Interest Income	(994)	-	-
088-017-590030	Probation	Misc Exp	-	3,000	20,000
			<u>(1,850)</u>	<u>2,000</u>	<u>19,000</u>
		Beginning Est Cash Balance			84,000
		Ending Est Cash Balance			<u>65,000</u>

**Fund - Circuit Clerk Operations**

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>FY 23 Actual</u>	<u>FY 24 Budget</u>	<u>FY 25 Budget</u>
089-002-440010	Circuit Clerk	Fees Collected	(42,203)	(25,000)	(25,000)
089-002-490010	Circuit Clerk	Interest Income	(7,769)	(100)	(100)
089-002-530301	Circuit Clerk	Software/Licensing	5,200	5,000	110,000
089-002-540010	Circuit Clerk	Supplies	3,410	10,000	5,000
089-002-550010	Circuit Clerk	Train/ Conf	5,109	6,000	10,000
089-002-580401	Circuit Clerk	Equip & Furn	162	5,000	5,000
089-002-590030	Circuit Clerk	Misc Exp	-	5,000	5,000
			<u>(36,091)</u>	<u>5,900</u>	<u>109,900</u>
		Beginning Est Cash Balance			<u>290,000</u>
		Ending Est Cash Balance			<u>180,100</u>

**Fund - States' Attorney Automation**

091-007-440010	State's Attorney	Fees Collected	(3,115)	(3,500)	(1,000)
091-007-490010	State's Attorney	Interest Income	(866)	(750)	(250)
091-007-590030	State's Attorney	Misc Exp	1,611	20,000	5,000
			<u>(2,370)</u>	<u>15,750</u>	<u>3,750</u>
		Beginning Est Cash Balance			<u>25,000</u>
		Ending Est Cash Balance			<u>21,250</u>

**Fund - Tow Fund**

092-004-440010	Sheriff	Fees Collected	(30,784)	(30,000)	(40,000)
092-004-490010	Sheriff	Interest Income	(812)	-	-
092-004-530502	Sheriff	Auto Repair	-	30,000	30,000
092-004-550010	Sheriff	Train/ Conf	(6,699)	5,000	5,000
092-004-580401	Sheriff	Equip & Furn	-	-	-
092-004-580501	Sheriff	Vehicles	33,083	5,000	5,000
092-004-610000	Sheriff	Tow Fund Transfer	-	-	-
092-004-620000	Sheriff	Tow Fund Transfer Out	-	-	-
			<u>(5,212)</u>	<u>10,000</u>	<u>-</u>
		Beginning Est Cash Balance			<u>45,000</u>
		Ending Est Cash Balance			<u>45,000</u>

**Fund - Violent Crime Victim Assistance Grant**

303-007-471001	State's Attorney	Grant Revenue	(27,250)	(39,000)	(43,000)
303-007-490010	State's Attorney	Interest Income	-	-	-
303-007-510013	State's Attorney	Salary-FT	27,467	39,000	43,000
303-007-520010	State's Attorney	Health Ins	-	-	3,500
303-007-520020	State's Attorney	IMRF	-	-	1,500
303-007-520030	State's Attorney	FICA	-	-	3,200
			<u>217</u>	<u>-</u>	<u>8,200</u>
		Beginning Est Cash Balance			<u>(1,000)</u>
		Ending Est Cash Balance			<u>(9,200)</u>

**Fund - EMA Grant**

Account Number	Department	Description	FY 23 Actual	FY 24 Budget	FY 25 Budget
305-029-471001	EMS	Grant Revenue	(16,055)	(56,858)	(15,000)
305-029-490010	EMS	Interest Income	-	-	-
305-029-490090	EMS	Misc Revenue	-	-	-
305-029-510011	EMS	Salary-Officer	45,930	46,963	49,563
305-029-510013	EMS	Salary-FT	80	-	-
305-029-510041	EMS	Sick Pay	711	-	-
305-029-510042	EMS	Longevity	-	-	-
305-029-520010	EMS	Health Ins	14,695	15,400	16,016
305-029-520020	EMS	IMRF	1,893	1,600	2,230
305-029-520030	EMS	FICA	3,613	3,650	3,792
305-029-530202	EMS	Maintenance	5,417	4,000	3,000
305-029-530303	EMS	Contractual	12,311	17,500	8,000
305-029-530405	EMS	Postage	-	75	75
305-029-540010	EMS	Supplies	1,034	1,250	1,350
305-029-540020	EMS	Gasoline & Oil	2,729	4,000	2,000
305-029-550010	EMS	Train/ Conf	607	2,600	2,700
305-029-560020	EMS	Telephone	1,814	5,720	3,500
305-029-580401	EMS	Equip & Furn	7,559	7,000	7,500
305-029-580501	EMS	Vehicles	-	-	-
305-029-610000	EMS	Transfer In	(104,003)	(52,900)	(84,726)
			(21,665)	-	-
		Beginning Est Cash Balance			-
		Ending Est Cash Balance			-

**Fund - Bullet Proof Vest Grant**

306-004-471001	Sheriff	Grant Revenue	-	(10,000)	(10,000)
306-004-540010	Sheriff	Supplies	16,950	10,000	10,000
			16,950	-	-
		Beginning Est Cash Balance			(18,000)
		Ending Est Cash Balance			(18,000)

**Fund - ARPA Grant**

308-015-471001	County Board	Grant Revenue	-	-	-
308-015-490010	County Board	Interest Income	-	-	-
308-015-510013	County Board	Salary-FT	32,032	35,000	35,000
308-015-520010	County Board	Health Ins	-	4,000	-
308-015-520020	County Board	IMRF	1,240	1,600	1,600
308-015-520030	County Board	FICA	1,167	2,500	1,500
308-015-590030	County Board	Misc Exp	1,376,920	1,500,000	183,000
			1,411,359	1,543,100	221,100
		Beginning Est Cash Balance			230,000
		Ending Est Cash Balance			8,900

**Fund - Opioid Settlement**

313-007-471001	State's Attorney	Grant Revenue	(56,644)	-	(30,000)
313-007-590030	State's Attorney	Misc Exp	-	-	150,000
			(56,644)	-	120,000
		Beginning Est Cash Balance			150,000
		Ending Est Cash Balance			30,000



**Fund - MARS Grant**

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>FY 23 Actual</u>	<u>FY 24 Budget</u>	<u>FY 25 Budget</u>
314-004-471001	Sheriff	Grant Revenue	(50,000)	-	-
314-004-590030	Sheriff	Misc Exp	3,708	-	80,000
			<u>(46,292)</u>	<u>-</u>	<u>80,000</u>
		Beginning Est Cash Balance			80,000
		Ending Est Cash Balance			-

**Fund - State of IL Election Grant**

316-001-471001	County Clerk	Grant Revenue	(17,533)	-	(35,000)
316-001-590030	County Clerk	Misc Exp	-	-	-
			<u>(17,533)</u>	<u>-</u>	<u>(35,000)</u>
		Beginning Est Cash Balance			80,000
		Ending Est Cash Balance			115,000

Passed by the Lee County Board this 21st Day of November 2024.



*[Signature]*

LEE COUNTY BOARD CHAIRMEN

ATTEST:

*[Signature]*

LEE COUNTY CLERK

**Lee County Board**  
**Dixon, Illinois**  
**RESOLUTION NO. #2024-11-006**

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**RESOLUTION AUTHORIZING APPELLATE PROSECUTOR SERVICES**

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WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Counties containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives approval and support from the respective Counties eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

NOW, THEREFORE, BE IT RESOLVED that the Lee County Board, in regular session, this 21<sup>st</sup> day of November, 2024 does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorney of this County in the appeal of all cases when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney, prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act, and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the Office of the State's Attorneys Appellate Prosecutor will offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of this County in the discharge of the State's Attorney's duties in the prosecution and trial of other cases and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that if the Office of the State's Attorneys Appellate Prosecutor is duly appointed to act as a Special Prosecutor in this County by a court having jurisdiction, this County will provide reasonable and necessary clerical and administrative support and victim-witness coordination on an as-needed basis and will also cover all reasonable and necessary case expenses such as expert witness fees, transcripts, evidence presentation, documents, lodgings, and all other expenses directly related to the prosecution of the case.

BE IT FURTHER RESOLVED that the Lee County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor, commencing December 1, 2024 and ending November 30, 2025, by hereby appropriating the sum of \$18,000 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the stated twelve month period.



PASSED AND ADOPTED BY THE LEE COUNTY BOARD

THIS 21<sup>st</sup> DAY OF November, 2024

BY: *[Signature]*  
BOARD CHAIRMAN

Attest:

*Nancy Petersen*  
Nancy Petersen, Lee County Clerk

Lee County Board

Dixon, Illinois

RESOLUTION NO. #2024-11-007

**RESOLUTION AUTHORIZING PARTICIPATION AS A MEMBER IN THE ILLINOIS  
EMERGENCY MANAGEMENT MUTUAL AID SYSTEM RESPONSE PURSUANT TO  
AN INTERGOVERNMENTAL AGREEMENT FOR THE ESTABLISHMENT OF A  
MUTUAL AID INTERGOVERNMENTAL SERVICE AGREEMENT**

**WHEREAS**, the Lee County Board has long since, pursuant to Ordinance, established an Emergency Management Agency/Emergency Services and Disaster Agency of the Lee County Board pertaining to appropriate functions in the case of an emergency; and

**WHEREAS**, it is recognized that at any given time emergency situations may occur that are beyond the capacities of the Lee County Emergency Management Agency/Emergency Services and Disaster Agency to deal effectively with in terms of personnel, equipment and material resources; and

**WHEREAS**, in adopting the Illinois Emergency Management Mutual Aid System Intergovernmental Service Agreement the Lee County Board, as one of the Members thereof, hereby expresses it's intent to assist a nearby member jurisdiction by assigning as appropriate some of its personnel, equipment or material resources to the requesting member jurisdiction as situations allow; and

**WHEREAS**, said Service Agreement is authorized by the Illinois Emergency Management Act, Section 3305/13 and pursuant to the Ordinances of the Lee County Board allowing for participation in various mutual aid agreements; and

**WHEREAS**, it is in the best interest of the Lee County Board to provide as much assistance as possible for the residents of the Lee County and other Members of said Mutual Aid Service Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board Chair of the Lee County, Illinois, as follows:

**Section 1:** That the above and foregoing recitals are incorporated as findings of fact in this Resolution.

**Section 2:** That the Lee County Board, a body politic, may participate as a Member of the Illinois Emergency Management Mutual Aid System pursuant to that certain Mutual Aid Intergovernmental Service Agreement which is attached to this Resolution hereto and incorporated herein and identified as "Exhibit A".

**Section 3:** That the County Board Chair be and is hereby authorized to execute, on behalf of the Lee County Board said Agreement and that the Lee County Clerk is authorized to attest to said Agreement.



Attest.

*Nancy Petersen*  
Nancy Petersen, Lee County Clerk

EXECUTED AND APPROVED BY THE LEE COUNTY BOARD

THIS 21<sup>st</sup> DAY OF November, 2024

BY:

*Bob J. De*

BOARD CHAIRMAN

**Lee County Board  
Dixon, Illinois**

RESOLUTION NO. #2024-11-008

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**RESOLUTION TO AFFIRM COMPLIANCE WITH THE U.S. SUPREME COURT  
RULING ON PRAYER AT PUBLIC BODY MEETINGS**

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WHEREAS, the United States Supreme Court has ruled in favor of allowing prayer at public body meetings, affirming the constitutionality of such practices while acknowledging certain limitations to ensure compliance with the Establishment Clause of the First Amendment; and

WHEREAS, the Supreme Court's ruling highlights that prayer at public meetings must not be discriminatory, coercive, or used to promote or denigrate any particular faith or belief system; and

WHEREAS, Lee County acknowledges the diversity of faiths and beliefs within its community and seeks to foster an inclusive, respectful, and nondiscriminatory environment for all participants in county government proceedings; and

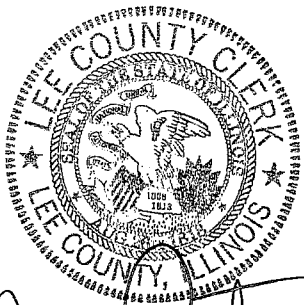
WHEREAS, Lee County is committed to ensuring that any invocations or prayers offered at its public meetings are conducted in accordance with the principles established by the U.S. Supreme Court, which requires such practices to be voluntary, inclusive of diverse religious beliefs, and non-discriminatory in nature; and

WHEREAS, any participation in or observance of invocations or prayers during public meetings shall be entirely voluntary and shall be open to individuals of all faiths and belief systems, including those with no religious affiliation; and

NOW, THEREFORE, BE IT RESOLVED by this County Board of Lee County, Illinois, that this resolution shall be publicly posted and made available to ensure transparency and understanding of practices surrounding prayer and invocations at public meetings in Lee County.

BE IT FURTHER RESOLVED by this County Board of Lee County, Illinois that this Resolution shall take effect immediately upon its passage and approval.

ATTEST:



BY:

Nancy Petersen  
Lee County Clerk

PASSED BY THE LEE COUNTY BOARD

THIS 21<sup>st</sup> DAY OF November, 2024

BY:

Robert J. De  
Lee County Board Chairman



## *Invocation Policy*

Approved: November 21, 2024

Resolution #

## Policy Overview

The purpose of this policy is to establish a fair, inclusive, and transparent procedure for members of the public to volunteer to offer an invocation or prayer at the beginning of Lee County public meetings. The policy ensures that the process is non-discriminatory, respects the diversity of faiths and beliefs in the community, and complies with the U.S. Supreme Court guidelines regarding invocations at public meetings.

The County will review this policy annually to ensure it remains compliant with legal standards and serves the needs of the community.

## Section 1 – Procedure for Volunteering to Give an Invocation

### 1-1 Eligibility

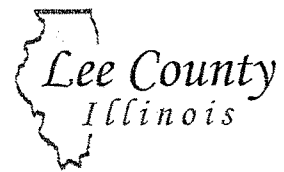
- Any individual representing a religious or non-religious group, or any private citizen of Lee County, is eligible to offer an invocation or reflection.
- Individuals must agree to respect the principles of inclusivity, non-discrimination, and voluntariness in the content of their invocation.

### 1-2 Sign-Up Process

- **Submission:** Individuals interested in giving an invocation should submit a request to the County Board and Administration Secretary's Office. Requests can be made via phone at 815-288-5676, or in-person at Old Lee County Courthouse, 112 East 2<sup>nd</sup> St, Third Floor, Dixon, Illinois.
- **Required Information:** The following details are required to be provided by volunteers when signing up: Full Name, Affiliation (religious organization, non-religious group, or personal), Contact information (email/phone number/address), Preferred Meeting Date(s) to offer the invocation (if any)

### 1-3 Scheduling

- Invocations will be scheduled on a first-come, first-served basis, with efforts to rotate between different faiths, belief systems, and non-religious viewpoints to ensure diversity.
- The County will maintain a sign-up schedule to avoid favoritism or repetition of specific groups. Individuals will typically be scheduled to give an invocation once per calendar year to allow a wide range of participants.



- Once confirmed, the individual will be notified by the County Board and Administration Secretary's office of their assigned meeting date and time.
- If no requests are received, the schedule will be filled at the discretion of the Board Chairman.

#### **1-4 Invocation Guidelines**

- **Content:** The content of the invocation should be brief (not to exceed 3 minutes) and must be respectful of all attendees. It may reflect the speaker's faith or worldview but must not denigrate or proselytize against any other beliefs.
- **Non-Discrimination:** The invocation must not promote or disparage any particular religion, belief system, or political ideology.
- **Voluntariness:** No person attending is required to participate in the invocation, and any participation is entirely voluntary.

#### **1-5 Notification and Cancellation**

- If a scheduled individual is unable to attend the meeting, they should notify the County Board and Administration Secretary's office as soon as possible to reschedule or to open the slot for another volunteer.

#### **1-6 Public Posting of Schedule**

- A schedule of upcoming invocations will be posted on the County's website and at the County Board's meeting location at least two weeks in advance, allowing transparency and public awareness.

#### **Additional Information**

For any questions or to submit a request to offer an invocation, please contact:

**Lee County Board and Administration Secretary's Office**  
112 East 2<sup>nd</sup> St, Third Floor, Dixon, Illinois  
815-288-5676



Lee County  
Dixon, Illinois

RESOLUTION NO. #2024-11-009

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COUNTY BOARD SCHEDULE OF REGULAR MEETING DATES – FISCAL YEAR 2025

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WHEREAS, 5 ILCS 120/2.03 provides that each governmental body subject to the provisions of “An Act in Relation to Meetings” must, at the beginning of each calendar or fiscal year, prepare and make available a schedule of all its regular meetings for such year, listing the time and place of such meetings.

BE IT RESOLVED, by the County Board of Lee County, Illinois, that the following scheduled meetings of said Board for the 2025 fiscal year be and are hereby designated to convene at the hour of 6:00 o’clock p.m. at the Old Lee County Courthouse in the third-floor courtroom.

Thursday, December 19, 2024.....	Stated Meeting
Thursday, January 23, 2025.....	Stated Meeting
Thursday, February 20, 2025.....	Stated Meeting
Thursday, March 20, 2025.....	Stated Meeting
Thursday, April 24, 2025.....	Stated Meeting
Thursday, May 22, 2025.....	Stated Meeting
Wednesday, June 18, 2025.....	Stated Meeting
Thursday, July 24, 2025.....	Stated Meeting
Thursday, August 21, 2025.....	Stated Meeting
Thursday, September 25, 2025.....	Stated Meeting
Thursday, October 23, 2025.....	Stated Meeting
Thursday, November 20, 2025.....	Stated Meeting



ATTEST:

Nancy Petersen  
Lee County Clerk

PASSED BY THE LEE COUNTY BOARD

THIS 21<sup>st</sup> DAY OF November, 2024

By: [Signature]  
Lee County Board Chairman

Lee County  
Dixon, Illinois

RESOLUTION NO. # 2024-11-010

ZONING BOARD OF APPEALS MEETING DATES – FISCAL YEAR 2025

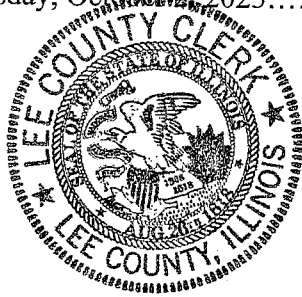
WHEREAS, 5 ILCS 120/2.03 provides that each governmental body subject to the provisions of “An Act in Relation to Meetings” must, at the beginning of each calendar or fiscal year, prepare and make available a schedule of all its regular meetings for such year, listing the time and place of such meetings.

BE IT RESOLVED, by the County Board of Lee County, Illinois, that the following scheduled meetings of the Lee County Zoning Board of Appeals for the 2025 fiscal year be and are hereby designated to convene at the hour of 6:00 o’clock p.m. in the Lee County Board Room third floor of the Old Lee County Courthouse.

Thursday, January 2, 2025..... Stated Meeting  
Thursday, February 6, 2025..... Stated Meeting  
Thursday, March 6, 2025..... Stated Meeting  
Thursday, November 6, 2025..... Stated Meeting  
Thursday, December 4, 2025..... Stated Meeting

BE IT FURTHER RESOLVED, by the County Board of Lee County, Illinois, that the following scheduled meetings of the Lee County Zoning Board of Appeals for the 2025 fiscal year be and are hereby designated to convene at the hour of 7:00 o’clock p.m. in the Lee County Board Room third floor of the Old Lee County Courthouse.

Thursday, April 3, 2025..... Stated Meeting  
Thursday, May 1, 2025..... Stated Meeting  
Thursday, June 5, 2025..... Stated Meeting  
Thursday, July 3, 2025..... Stated Meeting  
Thursday, August 7, 2025..... Stated Meeting  
Thursday, September 4, 2025..... Stated Meeting  
Thursday, October 2, 2025..... Stated Meeting



PASSED BY THE LEE COUNTY BOARD

THIS 21<sup>st</sup> DAY OF November, 2024

By: [Signature]  
Lee County Board Chairman

ATTEST:

[Signature: Nancy Petersen]  
Lee County Clerk

Lee County  
Dixon, Illinois

RESOLUTION NO. #2024-11-011

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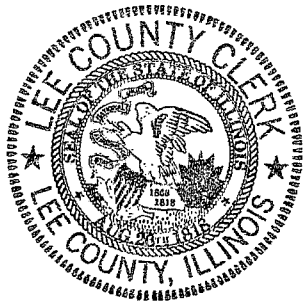
REGIONAL PLANNING COMMISSION MEETING DATES – FISCAL YEAR 2025

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WHEREAS, 5 ILCS 120/2.03 provides that each governmental body subject to the provisions of “An Act in Relation to Meetings” must, at the beginning of each calendar or fiscal year, prepare and make available a schedule of all its regular meetings for such year, listing the time and place of such meetings.

BE IT RESOLVED, by the County Board of Lee County, Illinois, that the following scheduled meetings of the Lee County Regional Planning Commission for the 2025 fiscal year be and are hereby designated to convene at the hour of 6:30 o’clock p.m. in the Lee County Board Room third floor of the Old Lee County Courthouse.

Monday, January 6, 2025 .....	Stated Meeting
Monday, February 3, 2025 .....	Stated Meeting
Monday, March 3, 2025 .....	Stated Meeting
Monday, April 7, 2025 .....	Stated Meeting
Monday, May 5, 2025 .....	Stated Meeting
Monday, June 2, 2025 .....	Stated Meeting
Monday, July 7, 2025 .....	Stated Meeting
Monday, August 4, 2025 .....	Stated Meeting
Monday, September 8, 2025.....	Stated Meeting
Monday, October 6, 2025 .....	Stated Meeting
Monday, November 3, 2025 .....	Stated Meeting
Monday, December 1, 2025 .....	Stated Meeting



PASSED BY THE LEE COUNTY BOARD

THIS 21<sup>st</sup> DAY OF November, 2024

By: [Signature]  
Lee County Board Chairman

ATTEST:

[Signature]  
Lee County Clerk

**Lee County, Illinois & Maples Road Solar 1, LLC  
Solar Farm Road Use Agreement**

*Resolution #2024-11-012*

This "Agreement" is entered on November 21, 2024 ("Effective Date"), by and between Maples Road Solar 1, LLC, a Delaware limited liability company ("Developer"), and Lee County, Illinois (the "County") for the use of County roads as designated on the attached Exhibit A (collectively, the "County Road") for the construction of a solar farm known as the "Maples Road Solar Farm" (which may be referred to herein as the "Project"), and in consideration of the forgoing, the mutual promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows herein.

1. The County is directed and authorized pursuant to the Counties Code, 55 ILCS 5/5-101 *et seq.*, and the Illinois Highway Code, 605 ILCS 5/5-101 *et seq.* (the "Highway Code"), to construct, administer, operate and maintain highways in the County, acting by and through its County Engineer (the "County Engineer"). To the maximum extent permitted, the Lee County Board appoints the County Engineer to act on its behalf under this Agreement.
2. The County permits Developer access to the proposed solar farm construction site located West of the intersection of Maples Road and Stony Point Road in Section 36 of Dixon Township, Lee County, Illinois.
3. Developer hereby agrees to, and shall cause its contractors, subcontractors and suppliers, employees, agents, and designees ("Developer's Parties") to abide by, the terms and conditions set forth in this Agreement. Although the paragraphs in this Agreement refer to Developer, the parties agree that Developer is responsible for Developer's Parties abiding by the terms and conditions set forth in this Agreement and Developer shall be responsible for any breach by Developer's Parties of the terms and conditions set forth in this Agreement.
4. Before construction of the solar farm begins, Developer shall retain a civil engineering firm to conduct an inspection of the County Road and produce a report which shall document the current condition of the County Road and shall include a series of still images of the road surfaces taken every 20 feet and compiled to provide a viewer a virtual drive of the County Road, and if applicable and to the extent reasonably accessible, photographs of the interior of all bridges, box culverts, culverts, and the road surface above each bridge, box culvert, and culvert on the County Road. A copy of the report shall be delivered to the County Engineer upon completion.
5. In accordance with the Illinois Underground Utility Facilities Damage Prevention Act and the regulations promulgated thereunder. Developer shall provide JULIE with the necessary information to update its records. Developer shall be responsible for contacting the various public utility companies and locating their properties before any construction shall start and Developer shall be responsible for reimbursing owners for any damage or injury to such properties which may be caused by Developer's activities and operations.

6. At least seven (7) calendar days before construction of the solar farm begins, Developer shall notify the County Engineer and shall provide written notice to the County Engineer identifying the name, address, and both regular and emergency contact information of its construction manager for communication purposes regarding this Agreement. Any change in contact information shall be promptly communicated to the County Engineer in writing.
7. Construction of the solar farm shall begin on or before December 2, 2024 and shall be completed by August 9, 2025. Developer shall have the right to extend the completion date for two (2) periods of thirty (30) calendar days each (a "Construction Extension Period") by delivering to the County Engineer notice thereof prior to the completion date stated in the paragraph or a Construction Extension Period, as the case may be, and depositing with the County the sum of One Thousand and 00/100 Dollars (\$1,000.00) for each Construction Extension Period, which sum shall be non-refundable.
8. Developer's construction manager shall provide information and updates as necessary and as requested to the County Engineer concerning construction and use of the County Road. If there is a planned road closure or limited access to the County Road, Developer's construction manager shall notify the County Engineer by email or telephone at least one (1) business day before the road closure or limited access event. Any road closure or limited access to the County Road (including the location and length of time) shall be approved in advance by the County Engineer, which approval shall not be unreasonably withheld. If an emergency road closure is needed, the construction manager shall immediately notify the County Engineer. Road and intersection closures shall be marked and signed by Developer at its expense in accordance with the Manual on Uniform Traffic Control Devices and any other applicable requirements set forth in State statute or regulation or other applicable local ordinance. Developer shall provide reasonable notice to the County Engineer, the Lee County Emergency Services and Disaster Agency, local law enforcement agencies, affected rural mail providers, affected school districts and fire protection and ambulance service providers prior to closing the County Road or intersections. The County Engineer may issue a Notice of Violation (Exhibit B) and impose a fine of \$5,000.00 if Developer fails to comply with this section.
9. Developer shall develop and implement a traffic control plan in compliance with the Manual on Uniform Traffic Control Devices and designate work zones and construction activities affecting the County Road in accordance with the Manual on Uniform Traffic Control Devices.
10. Upon request of the County Engineer, and at least ten (10) business days before construction of the solar farm begins, Developer shall obtain and deliver to the County Engineer

Insert number: 7

signs advising “No Solar Farm Construction Traffic” to be posted at various locations as an aid to traffic management. All such signs shall comply with the Manual on Uniform Traffic Control Devices.

11. Developer and its Parties shall not use County roads or road rights-of-way as storage or staging areas or as parking areas for vehicles and equipment.
12. Vehicles driven by Developer and Developer’s Parties will abide by local, state, and federal speed limit guidelines and comply with the Illinois Vehicle Code, 625 ILCS 5/1-100 *et seq.* and other laws applicable to vehicles.
13. The weight limit on the County Road during the traditional Spring road posting period (typically, January 15th to April 15th of each year); seasonal weight limits apply as follows:

Axles	Gross Vehicle Weight
2 Axles - Single Rear Tire	8,000 Pounds
2 Axles - Dual Rear Tires	18,000 Pounds
2 Axles - Farm Wagons & Fertilizer Buggies	9,000 Pounds
3 or More Axles - Dual Rear Tires	33,000 Pounds
Floaters	
Axles	Gross Vehicle Weight
Axle with 1 Tire	9,000 Pounds
Axle with 2 Tires	18,000 Pounds

At all other times, the gross weight limit of all vehicles is 80,000 pounds. For any vehicles exceeding these limits, Developer shall obtain an overweight/oversize vehicle permit from the County Engineer. The permit fees are as follows:

Overweight vehicles:	\$200.00 per mile (rounded up in ½ mile increments)
Oversized vehicles:	\$200.00 per mile (rounded up in ½ mile increments)
Overweight & oversized vehicles:	\$400 per mile (rounded up in ½ mile increments).

Vehicle permits during the road posting period (if applicable) will be issued as weather and road conditions permit. The form of the overweight/oversize vehicle permit is attached hereto as Exhibit C. In the event Developer fails to obtain a required vehicle permit or fails to comply with the provisions of a vehicle permit, the County Engineer may issue a notice of violation in the form attached hereto as Exhibit B (a “Notice of Violation”) and may impose a fine of \$2,500.00 for each violation and Developer shall pay any fine imposed within fifteen (15) business days. A violation notice may be issued by the County Engineer for unauthorized use of County or township roads within Lee County.

14. Beginning with the month the Developer starts construction on the solar farm, the County Highway Department shall deduct from the Deposit (defined below) a monthly fee of Five Hundred Dollars (\$500.00), said monthly fee compensates the County for time spent on this Project by the County prior and after the execution of this Agreement so that the County's taxpayers do not bear any financial burden as result of the construction of Project. The monthly fees are due the first day of each month, are not refundable, and shall not be prorated.
15. Developer shall apply for an entrance permit to the Project site providing the entrance specifications and using the application form attached hereto as Exhibit D. Developer shall not create an entrance point until the permit is issued. The entrance culvert shall be installed at Developer's expense by Developer's contractor. The culvert shall be no less than eighteen inches (18") and shall be a new, riveted, corrugated, metal culvert pipe (or like comparable materials as approved by the County Engineer). No spiral culverts shall be used. The County Engineer may require a hydraulic report prepared by an Illinois Professional Engineer to determine the culvert diameter and minimum cover. The County grants Developer authorization to install the culvert within the road right-of-way to the extent the road right-of-way is under the County's jurisdiction.
16. The Developer shall submit an application for a permit for utility installations within the public right-of-way using the Utility Permit Application form attached hereto as Exhibit E.
17. The County Engineer and Developer will monitor the County Road for any safety issues, damages needing immediate repairs, traffic signs needing replacement, or other activity requiring actions to ensure the County Road remains safe for the motoring public. The County, by its County Engineer, and Developer, by its construction manager, will communicate with one another as to such issues. If serious or emergency repairs to the County Road are required, Developer shall cause necessary repairs to be made at its expense and to the satisfaction of the County Engineer to ensure safe passage of the motoring public within a reasonable time, and in any event within twenty-four (24) hours; unless an immediate hazard exists that renders a County Road incapable of being used, in which case Developer shall take action as soon as reasonably possible to make the County Road safe for the motoring public. If the County Road is not safe for travel by the motoring public, the County Engineer may close the road upon providing reasonable notice and details of such hazardous conditions to Developer. The County Engineer may issue a Notice of Violation (Exhibit B) and impose a fine of \$5,000.00 if Developer fails to remediate a road hazard in a timely manner.
18. The County Engineer may issue a Notice of Violation (Exhibit B) and impose a fine of up to \$2,500.00 if the County Engineer determines a traffic control deficiency exists as provided for in the attached notice or as in Article 105.03 of the IDOT Standard Specifications for Road and Bridge Work. Before issuing a Notice of Violation for a traffic control deficiency, the County Engineer shall notify and direct Developer to correct the deficiency within a

reasonably specified time which will be ½ hour to 12 hours based upon the urgency of the situation and the nature of the deficiency.

19. In the event Developer or Developer's Parties use a local road under the jurisdiction of the County or any other road jurisdiction which is not permitted by this Agreement, Developer shall be liable for the cost of repairing any damage caused by the unauthorized use and shall pay a fine in the amount of \$2,500.00 to the affected road authority, in addition to any other fines that may apply.
20. All work on the County Road and rights-of-way shall be performed in a good and workmanlike manner and shall be in accordance with IDOT Standards and the "Standard Specifications for Road and Bridge Construction" (and any updates thereto), the "IDOT Standard Specifications") and local standard specifications.
21. In the event Developer reimburses the County for road work performed by the County, Developer shall pay for the County's work in accordance with Motor Fuel Tax Equipment Rates for the County in effect at the time the work is performed. Payments shall be made by Developer to the County within thirty (30) calendar days from the date a bill is delivered to Developer by mail or e-mail.
22. Developer shall be financially responsible for the repair of any damage to the County Road to restore the County Road to the same or better condition as existed prior to the damage (the "Road Repairs"). The scope of road damage (if any) at the time this Agreement is executed cannot be known; if conditions warrant following construction of the solar farm, the Road Repairs may require subsurface, drainage, and surface repairs (including a hot mix asphalt surface treatment), as well as ditch and shoulder work (including seeding) and related engineering services.
23. When construction of the solar farm is complete, the County Engineer, a representative from Developer, and civil engineers as the parties may select, shall meet and review the condition of the County Road and discuss the required Road Repairs. Following the on-site review of the County Road, the parties shall make a good faith effort to promptly and mutually agree to the needed Road Repairs, as well as the cost of the Road Repairs so that a lump sum amount (the "Road Repair Payment") shall be paid by Developer to the County.
  - a. If the parties cannot agree upon Road Repairs after a good faith attempt to resolve the dispute or upon written demand by either party, the parties, within twenty-one (21) calendar days shall select a neutral engineer for resolution of the dispute (the "Neutral Engineer"). The Neutral Engineer shall be an independent civil engineering firm which is mutually acceptable to the parties and has experience in rural Illinois and is licensed in the State of Illinois. The parties and the Neutral Engineer shall promptly agree to procedures for submitting position papers and information to the Neutral Engineer and for an on-site inspection (if needed) by the Neutral Engineer. The Neutral Engineer shall



complete its review and inspection within thirty (30) business days of its engagement by the parties and issue its written report. The determination of the Neutral Engineer shall be binding upon the parties. The costs for such inspection and report by the Neutral Engineer shall be paid by Developer.

24. Developer shall furnish the County with evidence of liability insurance in the amount of at least Five Million Dollars (\$5,000,000.00) (United States currency) per occurrence and Five Million Dollars (\$5,000,000.00) in the aggregate with a deductible of not more than Five Thousand Dollars (\$5,000.00) covering the activities of Developer contemplated by this Agreement. The insurance shall be written by a company rated A- or better by A.M. Best Company or as otherwise determined to be acceptable by the County Engineer. A Certificate of Insurance shall be provided to the County Engineer before construction of the solar farm begins. The insurance policy shall provide for a thirty (30) day "prior notice of changes or termination" provision in favor of the County. Should Developer allow such liability insurance to terminate, the County shall have recourse against the funds posted by Developer sufficient to cause the liability insurance to be reinstated. Lee County and its elected and appointed officials, agents, and employees shall be named as additional insureds on the policy.
25. Upon execution of this Agreement, Developer shall deposit the sum of Fifty Thousand Dollars (\$50,000.00) with the Lee County Treasurer (the "Deposit"). Developer agrees the Deposit may be used by the County to pay for third-party expenses incurred by the County (including all reasonable direct costs incurred in connection with any and all the road issues relating to Developer's use of the County Road) and to ensure Developer's performance of its obligations under this Agreement, including providing financial security to the County for the cost of Road Repairs for which Developer is otherwise responsible under this Agreement during and after Project construction. Should the County's out of pocket cost or expense of performing any of Developer's financial responsibilities under this Agreement exceed the Deposit amount, Developer shall remain liable for any additional cost or expense and shall replenish the Deposit upon written request by Lee County. The County shall provide notice of withdrawals from the Deposit to Developer when withdrawals are made.
- a. In the event of a default by the Developer, the County shall not use the Deposit unless and until fourteen (14) calendar days after the receipt by Developer of a written notice specifying such default; if, after said fourteen (14) day period, (1) Developer does not cure the default OR (2) if the nature or extent of the obligation is such that more than fourteen (14) days are required, if Developer has not begun diligently pursuing actions to remedy the default.

- b. The Deposit shall remain in place to cover repairs that may be required for damage to farm drainage tiles or resulting depressions which may occur for the one (1) year period following the Developer's delivery of the Road Repair Payment to the County. The remaining balance of the Deposit shall be returned to the Developer within thirty (30) days following the expiration of the one (1) year period, unless otherwise required by Lee County ordinance.
26. The Parties acknowledge that there may be farm drainage tiles located under roads to be used by the Developer for Project construction. In the event that drainage tiles are damaged as a result of the Developer's Project, the Developer shall replace said tiles, within the entire section of the affected road right-of-way, with Schedule 40 pipes approved by IDOT, unless otherwise directed by the County. The Parties expressly acknowledge that a damaged farm drainage tile may not become apparent when the drainage tile is actually damaged and, therefore, the Developer's liability to repair a damaged farm drainage tile shall extend one (1) year beyond the date that the County accepts the Road Repair Payment.
27. Developer shall indemnify, defend, and hold the County harmless for any and all claims, demands, suits, actions, proceedings, or causes of actions brought against Lee County, and/or the County's officers, employees, agents, representatives, and permitted assignees of any of the foregoing for any judgments, liabilities, obligations, fines, penalties, or expenses, including reasonable attorneys' fees and expenditures pertaining to third party personal injury or property damage ("Losses"), including but not limited to claims related to any damage caused by increased runoff or change in drainage patterns caused by Developer's construction of the solar farm (including, but not limited to, the construction of access roads, laydown yards, and substations) but only to the extent that such Losses arise directly from the acts of Developer or Developer's Parties.
28. Developer shall pay for all reasonable attorneys' fees and costs associated with the negotiation, drafting, and execution of this Agreement, and for the ongoing review of compliance with the Agreement in the ordinary course. The Parties agree the County may deduct its attorneys' fees and costs from the Deposit.
29. If any action at law or in equity is brought by the County to enforce this Agreement and the County prevails in such litigation, the County shall be entitled to receive from Developer reasonable attorneys' fees and costs incurred, in addition to any other relief to which the County may be entitled.
30. This Agreement shall terminate upon the release and return of the Deposit to Developer.
31. In the event Developer desires use of County roads for the development of another new or separate solar energy project, another road agreement with the County shall be required.

32. All notices and other communications hereunder shall be in writing and addressed as follows:

If to the County:

Lee County Highway Department  
ATTN: County Engineer  
1629 Lee Center Road  
Amboy, IL 61310  
815-857-4141  
danderson@countyoflee.org

With a copy to:

Lee County State's Attorney  
309 S. Galena Avenue  
Dixon, IL 61021  
815-284-5245  
cboonstra@countyoflee.org

and

Sheryl Churney  
Klein, Thorpe & Jenkins, Ltd.  
7 Northpoint Drive  
Streator, IL 61364  
815-672-3116  
shchurney@ktjlaw.com

If to Developer:

Maples Road Solar 1, LLC  
ATTN: Rick Berube  
530 Gaither Rd, Suite 900  
Rockville, MD 20850  
Phone: 301-944-5130  
Email: rick.berube@standardsolar.com

Unless otherwise provided, a notice shall be deemed to be received by a party (1) on the date of personal service; (2) five (5) calendar days after being sent by registered or certified mail, return receipt requested, postage prepaid, or (3) on the next business day if sent by overnight delivery service (e.g. *Federal Express*) with all fees prepaid. Notice may be sent to a provided e-mail address, however, notice sent via e-mail shall be followed by notice delivered by method described in subsections (1) - (3), unless such additional notice is waived in writing by the party receiving the notice. If notice is effected by e-mail, notice shall be deemed received on the date the receiving party provides written notification to the other party that a delivery of notice by supplemental means is not required. Either party may change the designated contact by providing notice to the other party of the new contact information in accordance with this paragraph.

33. Whenever the consent or approval of any party hereto is required in this Agreement such consent or approval shall be in writing and shall not be unreasonably withheld or delayed, and, in all matters contained herein, the parties shall have an implied obligation of reasonableness, except as may be expressly set forth otherwise.
34. The failure of a party to exercise any right under this Agreement shall not, unless otherwise provided or agreed to in writing, be deemed a waiver thereof; nor shall a waiver by a party of any provisions hereof be deemed a waiver of any future compliance therewith, and such provisions shall remain in full force and effect.
35. This Agreement (including Exhibits) shall constitute the complete and entire agreement between the parties with respect to the subject matter hereof. No prior statement or agreement, oral or written, shall vary or modify the written terms hereof. Except as set forth in this Agreement, this Agreement may be amended only by a written agreement signed by the parties.
36. In the event that any clause, provision, or remedy in this Agreement shall, for any reason, be deemed invalid or unenforceable, the remaining clauses and provisions shall not be affected, impaired or invalidated and shall remain in full force and effect.
37. This Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of the parties.
38. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois, without regard to the conflict of laws provisions in such state. Any disputes arising under this Agreement between the Parties shall be decided by a court of competent jurisdiction in the Fifteenth Judicial Circuit, Lee County, Illinois.
39. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement. Delivery of an executed counterpart of a signature page to this Agreement by e-mail shall be as effective as delivery of a manually signed counterpart to this Agreement. Electronic signatures complying with the Uniform Electronic Transactions Act, 815 ILCS 333/1 *et seq.*, as amended from time to time, or other applicable law, will be deemed original signatures for purposes of this Agreement.
40. No provisions of this Agreement shall in any way inure to the benefit of any person or third party so as to constitute any such person or third party as a third-party beneficiary under this Agreement, or of any one or more of the terms of this Agreement or otherwise give rise to any cause of action in any person not a Party hereto.

41. A Memorandum of this Agreement (substantially in the form of Exhibit G hereto) shall be recorded with the Lee County Recorder of Deeds by Developer at its expense within thirty (30) calendar days after the execution of this Agreement and a copy of the recorded Memorandum shall be delivered to the County Engineer within sixty (60) calendar days after the execution of this Agreement.

42. In the event of any ambiguity in the terms of this Agreement that the parties are unable to resolve and a dispute concerning such an ambiguity is subject to resolution by a judicial or alternative dispute resolution proceeding, then the ambiguity, if an ambiguity is found to exist, shall be interpreted and resolved in the light most favorable to the County.

**IN WITNESS WHEREOF**, each party hereto has caused its duly authorized representative to sign this Agreement on its behalf as of the date first set forth above.

Maples Road Solar 1, LLC

By:

Rick Berube

Name: Rick Berube

Title: Authorized Signatory

Lee County, Illinois

By:

Name: Bob Olson

Title: County Board Chair

Attest:

Name: Nancy Petersen

Title: County Clerk





Exhibit B: Notice of Violation Form

**NOTICE OF VIOLATION**

Deliver to:

Maples Road Solar 1, LLC  
 ATTN: Rick Berube  
 530 Gaither Rd, Suite 900  
 Rockville, MD 20850  
 Phone: 301-944-5130  
 Email: rick.berube@standardsolar.com

Method of Delivery  
 (Select all that apply)  
☐ Email  
☐ Overnight Delivery  
☐ Personal Delivery to  
 construction manager at site

Date: \_\_\_\_\_, 202\_\_

Notice is hereby given to Developer that a violation of the Road Use Agreement entered into by the County and Developer has occurred.

Select:	Type of Violation:	Fine:	Notes:
<input type="checkbox"/>	Road closure exceeds approved time	\$1,000 (each 30 minutes)	
<input type="checkbox"/>	Failure to obtain or comply with OW/OS vehicle permit	\$2,500	
<input type="checkbox"/>	Use of unpermitted road	\$2,500	
<input type="checkbox"/>	Failure to remediate road hazard	\$5,000	
<input type="checkbox"/>	Failure to notify of road closure or limited access event	\$5,000	
<input type="checkbox"/>	Traffic Control Deficiency	Up to \$2,500	

Location: \_\_\_\_\_

Date/time: \_\_\_\_\_

Worker(s) or Contractor(s) involved: \_\_\_\_\_

Additional Notes: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Fine must be paid within 15 days' of receipt of this Notice and be delivered to:  
 Lee County Highway Dept., 1629 Lee Center Road, Amboy, IL 61310**

Exhibit C: Overweight/Oversize Vehicle Permit Application

LEE COUNTY HIGHWAY DEPARTMENT  
1629 Lee Center Road, Amboy, IL 61310  
Telephone: 815-857-4141

Email: danderson@countyoflee.org

◆◆ PERMIT IS ONLY VALID ON LEE COUNTY ROADS ◆◆

**Permit Fee:** \$200.00 per mile in ½ mile increments for oversized or overweight vehicles;  
\$400.00 per mile in ½ mile increments for overweight & oversized

Applicant Name: \_\_\_\_\_ (on behalf of \_\_\_\_\_ Solar Farm)

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**ROUTE INFORMATION**

County or Township Road Number: \_\_\_\_\_ Location on road: \_\_\_\_\_

Common Names: \_\_\_\_\_

**ATTACH A MAP, INDICATING PROPOSED ROUTE**

**OBJECT OR LOAD TO BE MOVED:** \_\_\_\_\_

Maximum Loaded Weight: \_\_\_\_\_

Maximum Height: \_\_\_\_\_

Maximum Width: \_\_\_\_\_

Method of Movement: \_\_\_\_\_

**VEHICLE IDENTIFICATION:** \_\_\_\_\_

Maximum Speed not to Exceed: \_\_\_\_\_ MPH

**SCHEDULE INFORMATION:**

Starting Date & Time: \_\_\_\_\_

Duration of Permit: \_\_\_\_\_

Grantee agrees to abide by the general provision, conditions and restrictions imposed by the Lee County Highway department and/or Township Road Commissioner governing movement of oversize vehicles and objects over County Highways and Township Roads as outlined on page 2.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name & Title: \_\_\_\_\_

**ADMINISTRATIVE:**

Permit Issued: \_\_\_\_\_, 20\_\_\_\_ ☐ Fees Paid

\_\_\_\_\_  
David Anderson, County Engineer



**GENERAL PROVISIONS FOR MOVEMENT PERMIT**

The Grantee of the movement permit agrees to the following conditions and restrictions.

1. That said vehicle and its load will be transported during the daytime and on a day other than Saturday, Sunday or a holiday and within the time limit specified in the permit; provided, however, if the State of Illinois issues an overweight or oversize vehicle permit allowing transport on a Saturday, Sunday or holiday, the Road Authority shall also issue a permit for the vehicle to travel upon a Local Road.
2. That the equipment, load or object to be transported will not be loaded or unloaded nor parked either day or night upon the highway without specific permission from an authorized person.
3. That the traveling public will be protected by properly marking the vehicle and load with flags and furnishing flagmen when required while en route.
4. That any permit issued will not apply to County or Road District bridges that are posted for load limits.
5. That the Grantee assumes all responsibility for injury to persons or damage to public or private property, including his own, or the object to be transported, caused directly or indirectly by the transportation of vehicles or vehicles and objects authorized under a permit issued. The Grantee agrees to hold the County or Road District harmless from all suits, claims, damages or proceedings of any kind, and to indemnify the County or Road District for any claim it may be required to pay arising from the movements.
6. That the driver of such vehicle, or person in direct charge of transporting such object, will have the permit in his possession during the progress of the transportation and will show said permit on demand, to any police officer or any other authorized person.
7. That such vehicle is properly licensed in accordance with Illinois laws and that the owner of the vehicle has proper authority to transport the load to be moved.
8. That the Township Highway Commissioners and County Engineer shall be notified of the day and time the movement is to be made. The movement shall stop if the temperature exceeds 85 degrees. If material is required to be spread on the roads ahead of the movement to avoid road damage, the Grantee will be responsible for the material cost.
9. Moves shall not be made when highway is covered with snow or ice, or when visibility is unduly impaired by rain, snow, fog, smog, or at any time travel conditions are considered to be unsafe by the Illinois State Police ("ISP") or the County Sheriff's Department. ISP or the Sheriff's Department may direct or escort a vehicle off the roadway to a place of safety.

**Permit is subject to the terms and conditions of the Road Use Agreement entered into  
by the Solar Farm Developer and the Road Authority issuing this Permit.  
If there are any discrepancies between this form and the Road Use Agreement,  
the Road Use Agreement shall control.**

Exhibit D: Entrance Permit Application

*(attached)*



## DRIVEWAY ACCESS PERMIT

David M. Anderson, P.E.,  
County Engineer  
1629 Lee Center Road, PO Box 193  
Amboy, IL 61310  
Phone: 815-557-4141  
Fax: 815-557-4242  
Email: danderson@countyoflee.org

Address \_\_\_\_\_ (circle one) N S E W Side of Road  
(Street or Road and City) Approx. \_\_\_\_\_ FT. Mt. from  
(circle one)  
Between \_\_\_\_\_ and \_\_\_\_\_  
(Cross Street or Road) (Cross Street or Road)

Subdivision \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_ Lot Size \_\_\_\_\_

Circle One		TYPE / USE OF ENTRANCE	
<b>A. Type of Entrance</b>		<b>B. Proposed Use</b>	
New Building	Residential	Single Family	Non Residential
Circle Drive		Two or more Family	Industrial
2nd Entrance		Garage	Commercial
Needs Entrance Widened		Accessory Building	Church
Needs Entrance New Location		Other	School
Field Entrance			Other

### SELECTED CHARACTERISTICS OF ACCESS

Please check all that apply.

Residential	Large Farm Equip.
Commercial/Delivery Trucks	Large Tractor/Trailer (semi)
Farming Equip. (small)	School Bus Turn Around
Business	

IDENTIFICATION	VALIDATION (for Lee Co. Hwy Dept use)
Owner: _____ (Name) (Phone Number)	Permit # _____
Address: _____ (Street) (City) (Zip)	PPN# _____
Contractor: _____	Permit Issued _____
Email Address _____	County Engineer _____
I hereby certify that the proposed work is authorized by the Owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.	Twp. Comm. _____
	Township _____
	<b>CULVERT</b> _____
	Size: _____ Length: _____
	Type: _____

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

Amount Due for Culvert \_\_\_\_\_

Exhibit E: Utility Permit Application

*(attached)*

LEE COUNTY HIGHWAY DEPARTMENT  
1629 Lee Center Road  
P.O. Box 193  
Amboy, IL 61310

Utility Permit  
Application

Public Improvement ☐ Yes ☐ No  
Lee County Permit \_\_\_\_\_  
Utility Reference No. \_\_\_\_\_

I (We) \_\_\_\_\_  
Name of Applicant \_\_\_\_\_ Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State & Zip \_\_\_\_\_, hereinafter termed the Permittee,  
request permission and authority to occupy, and to do certain work herein described on, the right-of-way of the County  
highway

known as \_\_\_\_\_, Section \_\_\_\_\_  
from \_\_\_\_\_ to \_\_\_\_\_ in LEE County. The work  
is described in detail below and/or on the attached sketch or plans.

This permit covers the operation and presence of specified equipment, material or facility on the right-of-way which may be  
related to the authorized work. A copy of this permit must be present when crews or equipment occupy highway right-of-way.

This permit is subject to conditions and restrictions of Part 530 of Title 92 of the Illinois Administrative Code, Accommodation  
of Utilities on Right-of-Way in the State of Illinois. The removal, relocation or modification of facilities permitted to occupy the  
right-of-way is governed by Section 9-113 of the Illinois Highway Code, as amended by Public Act 92-0470. The Permittee  
agrees to comply with the requirements of these laws and with all terms and conditions established by this permit. This permit  
is subject to revocation by the Lee County Highway Department on violation of the terms and conditions governing its use.

=====

: THIS PERMIT IS NOT IN EFFECT UNTIL SIGNED :  
: BY THE APPLICANT AND APPROVED BY THE :  
: LEE COUNTY ENGINEER. :  
=====

\_\_\_\_\_  
Signature of Agent for Permittee Date

\_\_\_\_\_  
Name of Permittee (Print or Type)

\_\_\_\_\_  
Mailing Address

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

The work authorized by this permit to be completed by \_\_\_\_\_ or within \_\_\_\_\_ days after the date of approval by  
the County, otherwise the permit will be considered null and void.

\_\_\_\_\_  
This permit allowing occupancy and work on Lee County right-of-way is approved.

\_\_\_\_\_  
Lee County Highway Department Date

#### GENERAL PROVISIONS FOR UTILITY INSTALLATIONS

##### Applicability

The provisions set forth in this document are applicable for all projects that include the installation of any utility component within the right-of-way of the Lee County Highway Department for which a permit has been granted. The term "County" in the following paragraphs shall refer to Lee County. These provisions are considered to be supplemental to the specific installation details as shown on the supporting documents included with the permit request.

This permit is subject to the conditions and restrictions established in accordance with the Illinois Highway Code and Part 530 of Title 92 of the Illinois Administrative Code including but not limited to the following:

- (1) The applicant represents all parties in interest and shall furnish material, do all work, pay all costs and shall in a reasonable length of time restore the damaged portions of the highway to a condition similar or equal to that existing before the commencement of the described work, including any landscape restoration necessary. (See Section 530.250 of Title 92.)
- (2) The proposed work shall be located and construction to the satisfaction of the County Engineer or his duly authorized representative. No revisions or additions shall be made to the proposed work on the right-of-way without the written permission of the County Engineer or his duly authorized representative. (See Section 530.200 of Title 92.) In certain circumstances the County may require that the construction plans and/or the as-built documents be sealed by an Illinois Registered Professional Engineer. Typical of such projects would be petroleum or gas pipelines.
- (3) The applicant shall at all times conduct the work in such a manner as to minimize hazards to vehicular and pedestrian traffic. All signs, barricades, flaggers, etc., required for traffic control shall be furnished by the applicant. (See Section 530.240 of Title 92.)
- (4) The applicant must ascertain the presence of Highway Authority Agreements established in accordance with 35 Ill. Admin. Code Section 742.1020 in the path of its proposed installation and take precautions to protect its workers, human health and the environment in those areas. (See Section 530.240 of Title 92.) Where contamination is encountered through excavation in the ROW, it should be managed offsite.
- (5) The applicant shall not trim, cut or in any way disturb any trees or shrubbery along the highway without the approval of the County Engineer or his duly authorized representative. (See Section 530.600 of Title 92.)
- (6) The facilities authorized to occupy the right-of-way by this permit are subject to removal, relocation or modification by the permittee at no expense to the County on notice given by the County in accordance with Section 9-113 of the Illinois Highway Code, as amended. Permittee shall cooperate with the County with the scheduling of any removal, relocation or modification deemed necessary for highway or highway safety purposes. Use of and compliance with current IDOT Traffic Control Standards will be required. This permit in no way constitutes the establishment of an easement.
- (7) The permittee agrees to fully comply with the following legal obligations in advance of entering and while upon any Right-of-way within the County Highway System.
  - a) Open cutting of roadways will not be permitted.
  - b) Only a permit issued by the County under this Part will satisfy the "written consent" requirement of Section 9-113 of the Illinois Highway Code (the Code).
  - b) A permit from the County grants a license only to undertake certain activities in accordance with this Part on a County right-of-way, and does not create a property right or grant authority to the permittee, to impinge on the rights of others who may have an interest in the right-of-way. Such others might include an owner of an underlying fee simple interest if the right-of-way is owned as an easement or dedication of right of way, an owner of an easement, or another permittee.
  - c) It shall be the responsibility of the permittee to ascertain the presence and location of existing above-ground or underground facilities on the highway right-of-way to be occupied by their proposed facilities. When notified of an excavation

or when requested by the County, a permittee shall locate, physically mark, and indicate the depth of its underground facilities within 48 hours excluding weekends and holidays.

- d) The permittee shall avoid conflicts with any existing underground or above-ground facilities on or near the highway right-of-way. Both the County and J.U.L.I.E. are to be contacted for assistance during the application process.
- e) The permittee shall comply with all other applicable laws relating to the placement of utility lines.
- f) The issuance of a utility permit by the County does not excuse the permittee from complying with any existing statutes, local regulations or requirements of the County (e.g., oversize and overweight vehicles) or the requirements of other County or State agencies including, but not limited to, the following:

Illinois Commerce Commission  
Illinois Department of Agriculture  
Illinois Department of Natural Resources  
Illinois Department of Mines and Minerals  
Illinois Environmental Protection Agency  
Illinois Historic Preservation Agency

- g) Rights of abutting and underlying property owners are protected by common law and Sections 9-113 and 9-127 of the Code. The permittee will address these rights prior to initiating activities on County right-of-way. The County will not be a party in any negotiations between the utility and abutting property owners.
- h) In no case shall the permit give or be construed to give an entity any easement, leasehold or other property interest of any kind in, upon, under, above or along the County highway right-of-way.
- i) Each person responsible for a utility, in place on the effective date of this Part, on a County highway right-of-way shall notify the County in writing, if that facility does not comply with this Part. The County shall treat such a notice as a request for a variance under Section 530.130. Until informed that a variance will not be granted, a person responsible for a pre-existing utility will not be in violation of this Part. The failure to provide such notice constitutes a violation of this Part and of the utility accommodation permit (if any) and would justify the imposition of the sanctions set forth in Section 530.810.

- (8) All field drainage tiles damaged by the permittee within the Right-Of-Way shall be repaired in a timely manner at the sole expense of the permittee.
- (9) The permittee shall indemnify and save harmless the County of Lee, its officers, employees and agents from and against any and all judgments, damages, decrees, costs and expenses, which they or any number of them may suffer or incur or which may be obtained against any one or all of them by reason of damage to your facilities or your use and occupation of the County of Lee's road right of way pursuant to this permit. In addition, any administrative time expended by the County of Lee to refute any claim by the permittee against the County of Lee shall be billed either directly to the permittee, or as an addition to the permit fee charged on the next requested permit by the permittee, at the current hourly labor rate plus fifteen percent.

Exhibit G: Memorandum of Agreement

**MEMORANDUM  
OF AGREEMENT**

**NOTICE IS HEREBY GIVEN** that an Agreement was entered into by and between Lee County and Maples Road Solar 1, LLC (the "Developer") concerning use of local roads and road rights-of-way under the jurisdiction of Lee County and affecting real estate in the following sections of Dixon Township:

Township 22 North – Range 9 East – Section 36

The Agreement imposed obligations upon the Developer related to use of local roads and road rights-of-way under the jurisdiction of Lee County for the construction of the Developer's solar farm located on the parcel identified:

**LEGAL DESCRIPTION:** All that part of the Northeast 1 /4 of Section 36, Township 22 North, Range 9 East of the 4th Principal Meridian, Lee County, Illinois, described as: Commencing at a found 5/8" rebar at the Northeast corner of said Section 36; thence South 00°42'36" West 971.98 feet along the East line of said Section TO THE PLACE OF BEGINNING OF THIS DESCRIPTION; thence continuing South 00°42'36" West 1631.74 feet along said east line; thence South 89°42'30" West 981.02 feet; thence North 00°00'00" East 204.96 feet; thence South 90°00'00 " West 72.96 feet; thence North 00°01'48" East 621.94 feet; thence North 00°01'51" East 807. 97 feet; thence North 89°54'26" East 1073.43 feet to the place of beginning of this description. Containing 1,722,547 square feet (39.54 acres), more or less.

PIN: 07-02-36-400-008

No Common Address Available.

THIS DOCUMENT PREPARED BY:

Maples Road Solar 1, LLC

Maples Road Solar 1, LLC

By: \_\_\_\_\_

c/o \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_, 202\_\_\_\_

AND RETURN TO:

Lee County Highway Department

Subscribed to and sworn before me on

1629 Lee Center Road

\_\_\_\_\_, 2024

Amboy, IL 61310

\_\_\_\_\_  
Notary Public



**Lee County Board**  
**Dixon, Illinois**  
**RESOLUTION NO. #2024-11-013**

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**REAPPOINTMENT OF SOLID WASTE COORDINATOR**

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**WHEREAS**, a vacancy will exist in the office of the Lee County Solid Waste Coordinator due to the expiration of the previous term which occurs on November 30, 2024, and;

**WHEREAS**, the Lee County Board desires to have David M. Anderson continue administering the functions of the Office of Solid Waste Management through the Lee County Highway Department for an additional two year period ending November 30, 2026.

**NOW, THEREFORE, BE IT RESOLVED**, by the Lee County Board that David M. Anderson be, and is hereby reappointed, Solid Waste Coordinator for Lee County, Illinois for a term of two years effective immediately, and

**BE IT FURTHER RESOLVED**, by the Lee County Board that no additional compensation be allowed David M. Anderson for the position of Solid Waste Coordinator except that his salary shall remain that allowed by the terms and conditions set forth in Resolution number 2024-02-002 reappointing David M. Anderson as Lee County Engineer on January 18, 2024.



PASSED BY THE LEE COUNTY BOARD

THIS 21<sup>st</sup> DAY OF November, 2024

BY: [Signature]  
Lee County Board Chairman

Attest:

[Signature]  
Nancy Petersen, Lee County Clerk

**Lee County Board  
Dixon, Illinois**

RESOLUTION NO. #2024-11-014

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**FRANKLIN GROVE FIRE PROTECTION DISTRICT  
RESIGNATION OF JEFF ROOP  
APPOINTMENT OF JEREMY STIENMETZ**

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WHEREAS, pursuant to 70 ILCS 705/4, the Lee County Board is responsible for the appointment of members of the Franklin Grove Fire Protection District Board of Trustees; and

WHEREAS, Jeff Roop, having been actively engaged with the Franklin Grove Fire Protection District has resigned his position as Trustee effective November 11, 2024; and

WHEREAS, the Board of Trustees of the District have sought out citizens of the District who reside in Lee County, who might have an interest in being a Trustee; and

WHEREAS, Jeremy Stienmetz is a legal resident of the Franklin Grove Fire Protection District and has expressed an interest in serving as Trustee for the District; and

WHEREAS, the Board of Trustees of the District request the Lee County Board appoint Jeremy Stienmetz to a three (3) year term beginning November 11, 2024 and expiring on November 11, 2027, or upon his successor being duly appointed and qualified.

BE IT FURTHER RESOLVED, that Jeremy Stienmetz hereby be appointed as a Trustee of the Franklin Grove Fire Protection District effective November 11, 2024, and expiring on November 11, 2027, or upon his successor being duly appointed and qualified.



ATTEST:

BY:

Nancy Petersen  
Lee County Clerk

PASSED BY THE LEE COUNTY BOARD

THIS 21<sup>st</sup> DAY OF November, 2024

BY: Robert J. Roop  
Lee County Board Chairman